

**AWDURDOD TÂN AC ACHUB CANOLBARTH A GORLLEWIN  
CYMRU**



**MID AND WEST WALES FIRE AND RESCUE AUTHORITY**

**COFNODION  
CYFARFOD YR AWDURDOD**

Ganolfan Gynadledda,  
Pencadlys Y Gwasanaeth Tân Ac Achub, Caerfyrddin  
**27 HYDREF 2008**

**MINUTES  
OF THE AUTHORITY MEETING**

The Conference Centre,  
Fire and Rescue Service Headquarters, Carmarthen  
**27 OCTOBER 2008**

**11.00am – 3.00pm**

**PRESENOLDEB/ATTENDANCE**

Presennol yn y Cyfarfod/Present at Meeting:

CADEIRYDD/CHAIRMAN: C J Crowley  
IS-GADEIRYDD/VICE CHAIRMAN: T E Evans

AELODAU/MEMBERS: Cyng/Cllrs: D Davies, J J J Davies,  
A Jopling, P Llewellyn, R Llewellyn,  
J Newbury, C Philpott, R Smith,  
D Thomas, F Torrens, T Tudor,  
M Williams, C Morgan, J Dinham,  
R Lewis, J Dudley, G Seabourne,  
G Thomas

YMDDIHEURIADAU/APOLOGIES: Cyng/Cllrs: J Holmes, G Phillips,  
T Devichand, P James

YN BRESENNOL /IN ATTENDANCE: R Smith, P Bailey, E Aitken, A Howells,  
P Bates, P Coleman, W Edwards

## **1 DECLARATION BY MEMBERS OF ANY PERSONAL INTERESTS**

None were declared

## **2 CHAIR'S ANNOUNCEMENTS/PERSONAL MATTERS**

The Chair informed Members that Councillor G Phillips was recovering from a recent stay in Hospital and it was agreed that a letter would be sent wishing him a speedy recovery.

The Fire Authority had become the first Fire Authority in Wales to have been awarded the Welsh Local Government Association Members' Charter and the Chair had accepted this Award at the recent Annual Member Development Conference. The Chair congratulated Officers who had been responsible for submitting the evidence in support of the Charter application.

## **3 TO CONFIRM AND APPROVE THE MINUTES OF THE FIRE AUTHORITY MEETINGS HELD ON 22<sup>nd</sup> SEPTEMBER 2008**

The minutes of the meetings held on 22<sup>ND</sup> September 2008 were confirmed and approved as a true record.

## **4 TO RECEIVE AND CONSIDER THE MINUTES OF THE FOLLOWING COMMITTEES:**

- i Resources Committee held on 29<sup>th</sup> September 2008
- ii Performance Review and Audit Committee held on 6<sup>th</sup> October 2008
- iii People and Organisational Development held on 20<sup>th</sup> October 2008

Matters Arising from the Minutes of the People and Organisational Development Committee held on 20<sup>th</sup> October 2008

### Agenda Item 4:

The Chair drew to Member's attention the report of the Wales Audit Office who had undertaken a review of the Control Centre arrangements at the invitation of the Authority. The outcome of the report had been very positive and Members commended Group Manager Control, Elizabeth Mills, and the Control staff for taking on board the changes in a positive and committed manner.

## **5 TO RECEIVE A REPORT ON THE RISK REDUCTION ACTION PLAN 2009/2010 AND IMPROVEMENT PLAN 2008/2009**

The Draft Risk Reduction Action Plan 2009/10 reported upon the Authority's achievements over the life of the main Risk Reduction Plan 2007/2010 and consulted upon two areas for progress. The final Plan had been developed and refined according to the direction of the RRP Member Working Group following analysis of the results of the consultation on the draft plan. The Working Group had recommended that the Authority progressed with the proposals as detailed

within the plan.

The Risk Reduction Action Plan was presented to Committee in a combined document along with the Improvement Plan for 2007/2008 which had been approved by the Policy Review and Audit Committee on the 6<sup>th</sup> October 2008.

Area Manager Wyn Edwards provided Members with a presentation which included the following main areas of consultation:

### **Crewing Arrangements in the Swansea Area**

Reference was made to the review of the crewing arrangements in Morriston following the introduction of new appliances in the Swansea area and Members were assured that the review would be undertaken in collaboration with the personnel directly affected.

### **Day Crewed Stations**

The proposal to move the start and finish times for day crewed stations to match the greatest risk had generated valuable and detailed responses from staff at day crewed stations. The recommendations emanating from the consultation had provided additional information and this had influenced the original proposal. Each station would be considered individually in order to take into account the differing factors affecting each one, and decisions made would be supported by audited data. A comprehensive review of day crewed stations would be undertaken with Working Groups being set up in order to ensure that staff had a direct involvement in the decision making process.

Members commended Officers for their painstaking work in preparing the Risk Reduction Plan whilst acknowledging the valuable contribution made by Members of the RRP Working Group and were pleased to approve the recommendations they had made.

### **RESOLUTION**

*It was RESOLVED that*

- 1. The Risk Reduction Action plan 2009/2010 be approved*
- 2. The report on the consultation outcomes be received and approved*
- 3. The publication of both documents on 31st October 2008 be approved*

### **6 TO RECEIVE THE ANNUAL REPORT OF THE STANDARDS COMMITTEE 2007/2008**

The Annual Report of the Standards Committee provided a summary of the work of the Committee for 2007/08 and had been considered and approved by the Standards Committee at their last meeting on 13<sup>TH</sup> October 2008.

## RESOLUTION

*It was RESOLVED that*

*The Annual Report of the Standards Committee be received and noted*

### **7 TO RECEIVE A REPORT ON THE EUROPEAN ROAD SAFETY CHARTER – EXCELLENCE AWARD 2008**

The Service had submitted a portfolio of road safety initiatives as evidence to be considered to become a member of the European Road Safety Charter, and subsequently had been nominated to receive an excellence award.

The Charter was an international commitment towards demonstrating how organisations positively influenced one or several of the following three areas:

- user behaviour
- vehicle safety and/or
- the infrastructure safety

Consequently, the Service had been invited to attend the award evening, in Brussels on the 12<sup>th</sup> November 2008, where one of six short listed organisations from all over the world, would be chosen for the award. The Chief Fire Officer reported that both he and Road Traffic Collision Officer, Wyn Cornelius would be in Ypres at the same time in order to attend the Service of Remembrance and requested that Members authorise the attendance of the Vice Chair, Councillor T E Evans, and Area Manager Chris Davies to join them for the Awards ceremony. Members asked that the nomination be publicised as a huge achievement for the Service whatever the outcome.

## RESOLUTION

*It was RESOLVED that*

***1. The Chief Fire Officer and Road Traffic Collision Officer, Wyn Cornelius attend the Ceremony bearing in mind the minimal cost implications as both would already be in Brussels***

***2. Approval be given for the Vice Chair of the Authority and Area Manager Chris Davies to attend in order to publicly promote M&WWFRS on an international stage***

### **8 TO RECEIVE ITEMS FOR INFORMATION**

The Service Delivery Report was received and noted for information

9 ***It was resolved that pursuant to Section 100A(4) of the Local Government Act 1972, that the press and public be excluded from the meeting in respect of item 12 and 13 for the reason, that if they were present, it is likely that there would be a disclosure to them of exempt information within the description of Schedule 12A, paragraph 12, namely information relating to a particular individual.***

10 **TO RECEIVE AND CONSIDER THE MINUTES OF THE MEETING OF THE SHORTLISTING PANEL HELD ON 15<sup>TH</sup> OCTOBER 2008**

The Clerk provided an overview of the process which had been followed in drawing up a shortlist of candidates for interview by the Authority.

#### **RESOLUTION**

***It was RESOLVED that***

***The recommendations of the Shortlisting Panel held on 15<sup>th</sup> October 2008 be approved.***

11 **APPOINTMENT OF DEPUTY CHIEF FIRE OFFICER**

The Fire Authority interviewed the five short-listed candidates for the post of Deputy Chief Fire Officer.

Following a secret ballot, in accordance with Authority Procedure Rules,

***It was RESOLVED that***

Mr P Coleman be appointed as Deputy Chief Fire Officer