

**AWDURDOD TÂN AC ACHUB CANOLBARTH A GORLLEWIN
CYMRU**



MID AND WEST WALES FIRE AND RESCUE AUTHORITY

**COFNODION
CYFARFOD CYFFREDINOL BLNYDDOL YR AWDURDOD**

**GANOLFAN GYNADLEDDA
PENCADLYS Y GWASANAETH TÂN AC ACHUB,
CAERFYRDDIN**

Dydd Mercher 2 Mehefin 2009

**MINUTES
OF THE AUTHORITY ANNUAL GENERAL MEETING**

**THE CONFERENCE CENTRE
FIRE AND RESCUE SERVICE HEADQUARTERS,
CARMARTHEN**

Wednesday 2 June 2009

11.30 – 12.00

87% PRESENOLDEB/ATTENDANCE

Presennol yn y Cyfarfod/Present at Meeting:

CADEIRYDD/CHAIRMAN:	T E Evans
IS-GADEIRYDD/VICE CHAIRMAN:	C Philpott
AELODAU/MEMBERS:	Cyng/Cllrs: A Woolcock, F A Torrens, M Williams, G Thomas, J Holmes, J Dinham, P Llewellyn, D Davies, J J J Davies, R Llewellyn, P James, S Lloyd-Janes, J Newbury, D Thomas, N Holley, D Howells, H Morris, P Smith, M Pepper
YMDDIHEURIADAU/APOLOGIES:	T Tudor, J Dudley
YN BRESENNOL /IN ATTENDANCE:	R Smith, P Coleman, E Aitken, D Daycock, W Edwards, P Bates, J Maunder

1 APOLOGIES FOR ABSENCE

As above.

2 DECLARATION BY MEMBERS OF ANY PERSONAL INTERESTS

All Members present declared that they were a member of their own Constituent Authority.

3 PERSONAL MATTERS/CHAIR'S ANNOUNCEMENTS

Councillor Pearl Llewellyn mentioned the untimely death of Watch Manager Gwynfor Howells, whose well attended funeral had been held recently in Haverfordwest. Members expressed their condolences to WM Howell's family at this sad time.

4 ELECTION OF CHAIRPERSON FOR THE MUNICIPAL YEAR 2010/2011

Councillor T E Evans was proposed and duly seconded. There were no other nominations.

Upon being put to the vote,

It was RESOLVED that Councillor T E Evans be elected Chairman of the Fire and Rescue Authority for the ensuing year 2010/2011.

5 ELECTION OF VICE CHAIRPERSON FOR THE MUNICIPAL YEAR 2010/2011

Councillor C Philpott was nominated and duly seconded. There were no other nominations.

Upon being put to a vote,

It was RESOLVED that Councillor C Philpott be elected Vice Chairperson of the Fire and Rescue Authority for the ensuing year 2010/2011.

6 TO APPROVE THE COMPOSITION OF THE AUTHORITY'S COMMITTEES AND TO APPOINT MEMBERS TO SERVE UPON THEM

The Fire Authority were requested to approve the composition and appointment of Members to Committees and Working Groups for the 2010/2011 Municipal Year, ensuring that all seats on the Authority's Standing Committees were allocated in a manner that reflected the overall political composition of the Authority.

RESOLUTION

It was RESOLVED that the Membership and composition of the Authority's Committees and Working Groups be agreed as follows:

Performance, Review and Audit (10)

Councillors: M Williams, M Pepper, A Davies, P Smith, T Tudor, C Philpott, J Holmes, J J J Davies, P James, J Dudley

People and Organisational Development (10)

Councillors: A Davies, P Llewellyn, D Howells, S Lloyd-Janes, A Woolcock, C Philpott, J Holmes, R Llewellyn, M Williams, P James

Resources (15)

Councillors: F Torrens, D Davies, JJJ Davies, N Holley, G Thomas, M Williams, S Lloyd-Janes, T Tudor, H Morris, TE Evans, J Newbury, J Dudley, D Thomas, J Dinham, A Woolcock

Member Development Working Group (8)

Councillor T E Evans (Chair of the Authority)
Councillor C Philpott (Vice Chair of the Authority)
Councillor R Llewellyn (Carmarthenshire)
Councillor P James (Ceredigion)
Councillor D Howells (Swansea)
Councillor J Dudley (Neath Port Talbot)
Councillor P Llewellyn (Pembrokeshire)
Councillor G Thomas (Powys)

Standards Committee (3)

J Holmes	4 year term from 3 rd June 2009
R Llewellyn	4 Year term from 10 th December 2009
A.P Davies	4 year term from 28 th September 2009

Risk Reduction Planning (RRP) Working Group (6)

Councillor J J J Davies (Carmarthenshire)
Councillor T E Evans (Ceredigion)
Councillor P Smith (Swansea)
Councillor A Woolcock (Neath Port Talbot)
Councillor P Llewellyn (Pembrokeshire)
Councillor M Williams (Powys)

Scrutiny Committee

All Members of PRAC	As Committee Membership 2010/2011
Member of Resources	J Dinham
Member of Resources	N Holley
Member of Resources	H Morris

Member of POD	M Williams
Member of POD	A Woolcock
Member of POD	P Llewellyn

Appointments Committee (10)

Chair of the Authority	T E Evans
Vice Chair of the Authority	C Philpott
Chair of People & Organisational Development	M Williams
Chair of Performance Review & Audit	P James
Chair of Resources	G Thomas
Leader of the Labour Group	S Lloyd-Janes
Independent Member	J J J Davies
Plaid Cymru Member	R Llewellyn
Labour Member	A Woolcock
Labour Member	P Smith

Shortlisting Panel (5)

Chair of the Authority	T E Evans
Chair of People & Organisational Development	M Williams
Chair of Performance Review & Audit	P James
Chair of Resources	G Thomas
Leader of the Labour Group	S Lloyd-Janes

It was noted that two new Members would be nominated to serve on the Joint Consultative Committee at a future meeting of the People and Organisational Development Committee.

7 TO APPROVE THE FIRE AUTHORITY'S STANDING CONFERENCES, AND AGREE THE REPRESENTATION AT, AND NOMINATION FOR EACH CONFERENCE

Members had previously agreed to continually monitor and review Member attendance at Conferences and Seminars. Consideration was therefore given to the schedule of Authority Standing Conferences whereby Members were asked to deliberate or reaffirm the policy in respect of representation. It was noted that attendance at conferences should be determined in accordance with their relevance to the Fire Authority.

Councillor Jeff Dinham was of the view that in the light of the current economic climate, representation at Conferences should be limited to the Chair or Vice Chair of the Authority plus relevant Officers. Whilst many Members were sympathetic to this view, they were also aware of the worth of attending Conferences in terms of the development and learning opportunities they provided.

Councillor Cheryl Philpott reminded Members that Conference attendance had been looked at previously by the Scrutiny Committee and that cut backs had

been made at that time. In addition consideration was given to each Conference agenda once it was available with the Chief Fire Officer providing advice on its worth to Fire Authority Members.

RESOLUTION

It was RESOLVED that

The Conference Programme be agreed subject to increased scrutiny from the Chief Fire Officer in view of the current financial climate.

8 TO CONFIRM APPOINTMENTS OF MEMBERS TO OUTSIDE BODIES

Members were aware that the Authority was represented on a variety of outside bodies which demonstrated the Authority's commitment to collaboration and partnership working. Members were asked to confirm or otherwise representation for the following committees for 2010/2011:

- **WLGA Council** (Chair or Vice Chair)
- **WLGA Fire & Rescue Panel** (Chair and Vice Chair)
- **The Chairs & Chiefs Ministerial Fire & Rescue Liaison Group** (Chair or Vice Chair)
- **LGA Fire Services Forum** (One representative to be decided from the three Welsh Fire & Rescue Authorities)
- **WLGA Co-ordinating Committee** (One representative to be decided from the three Welsh Fire & Rescue Authorities)
- **Joint Council for Wales** (Chair of People & Organisational Development Committee)
- **Ceredigion Community Safety Partnership** (Cllr P James)
- **Firebrake Trustees Meeting** (Chair)

RESOLUTION

It was RESOLVED that:

The above nominations be approved.

9 TO APPROVE THE DIARY OF MEETINGS FOR 2010-2011

Consideration was given to the diary of meetings for 2010-2011 which set out the dates for the Fire and Rescue Authority and its Committees:

RESOLUTION

It was RESOLVED that the following list of meetings for 2010-2011 be approved:

DIARY OF MEETINGS 2010-2011

FIRE AUTHORITY	2 June 2010 (AGM) 28 June 2010 27 September 2010 25 October 2010 (RRP) 6 December 2010 7 February 2011 9 May 2011
RESOURCES	12 July 2010 15 November 2010 10 January 2011 4 April 2011
PEOPLE & ORGANISATIONAL DEVELOPMENT	14 June 2010 13 September 2010 13 December 2010 7 March 2011
PERFORMANCE, REVIEW AND AUDIT COMMITTEE	26 July 2010 11 October 2010 (RRP) 24 January 2011 18 April 2011
STANDARDS	18 October 2010 (TBC) 11 April 2011 (TBC)

Members were also presented with a schedule of training events and seminars which had been held during 2009/10 and were informed that subject areas in the main had been identified as areas by members themselves where specific training would be beneficial in terms of Member Development and that a new programme would be drawn up for 2010/11 based on Members own suggestions and requirements.