

AWDURDOD TÂN AC ACHUB CANOLBARTH A GORLLEWIN CYMRU



MID AND WEST WALES FIRE AND RESCUE AUTHORITY

**COFNODION CYFARFOD CYFFREDINOL BLNYDDOL
YR AWDURDOD**

Ystafell Caer,
Pencadlys Y Gwasanaeth Tân Ac Achub, Caerfyrddin

Dydd Mercher 4 Mehefin 2014

**MINUTES OF THE AUTHORITY
ANNUAL GENERAL MEETING**

The Caer Suite,
Fire and Rescue Service Headquarters, Carmarthen

Wednesday 4 June 2014

11.00 – 11.25

84% PRESENOLDEB/ATTENDANCE

Presennol yn y Cyfarfod/Present at Meeting:

CADEIRYDD/CHAIRMAN:	R Llewellyn
IS-GADEIRYDD/VICE CHAIRMAN:	G Thomas
AELODAU/MEMBERS:	Cyng/Cllrs: D Cole, , J Curtice, J Dudley, W E Evans, T J Hennegan, C Higgins, P James, J Warman, G M Jones, A S Lewis, R Lewis, S Paddison, P Pritchard, K Pearson, C E Lloyd, A Wilcox, D E Williams, J Williams, L Frayling
YMDDIHEURIADAU/APOLOGIES:	Cyng/Cllrs: A Lewis, W D Thomas, R Rees-Evans, K W Curry
YN BRESENNOL /IN ATTENDANCE:	C Davies, P Bates, E Aitken, D Masson, K Jones, R Quin, C Margetts, D Daycock, C Jackson

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors K Curry, A Lewis, R Rees-Evans, D W Thomas.

2 DECLARATION BY MEMBERS OF ANY PERSONAL INTERESTS

All Members present declared that they had a personal interest in any matters relating to, or likely to affect their own Constituent Authority.

3 PERSONAL MATTERS / CHAIR'S ANNOUNCEMENTS

The Chair congratulated ex-employee Mrs Bridget Basset and her family on their successful fundraising charity event in May where they walked the Great Wall of China and raised in excess of £40k.

The Chair extended his congratulations to Councillor D W Thomas who had recently turned 90 years of age. Unfortunately, Councillor Thomas had recently experienced a period of being unwell and the Chair wished him a rapid recovery.

The Chair extended a very warm welcome to the new Member of the Fire Authority, namely Councillor J Warman representing Neath Port Talbot Local Authority, who would replace Councillor R James. The Chair thanked Councillor James for his contribution to the Fire Authority.

The Chair reflected and took the opportunity to reflect on his period as Chair and thanked Members and Officers for their support and assistance during his past two years, stating that it had been both interesting and challenging. The Chair also stated that the Service had received many awards and made significant achievements during the course of the two years which he was proud to be part of.

Members were reminded that a group photograph would be taken on conclusion of the meeting, following which a presentation from the Chief Fire Officer and a tour of Headquarters, a visit to the new Occupational Health Facilities and the opportunity to look at the static displays that had been set up for Members and staff to view.

Councillor P James, Councillor J Dudley and Councillor K Pearson each thanked the Chair for his sterling work as a Chair of the Fire Authority, recognising that it there had been challenging times, furthermore, recognising that Councillor Llewellyn had been a fantastic ambassador for Mid and West Wales Fire Authority.

4 ELECTION OF CHAIRPERSON FOR THE MUNICIPAL YEAR 2014/2015

Councillor G Thomas was proposed and duly seconded. There were no other nominations.

Upon being put to the vote,

It was RESOLVED that Councillor G Thomas be elected Chair of the Fire and Rescue Authority for the ensuing year 2014/2015.

In response, Councillor Thomas stated that it was a great honour to be elected as Chairperson and stated that she would always endeavour to do her best and shall be committed at all times to the Fire Authority. Councillor Llewellyn thanked Members and in particular Councillor R Llewellyn during his period as Chair to the Fire Authority. Furthermore, Councillor Thomas stated that all Members and Officers had the same aim which was to provide the best fire service for our communities.

5 ELECTION OF DEPUTY CHAIRPERSON FOR THE MUNICIPAL YEAR 2014/2015

Councillor W Evans was nominated and duly seconded. There were no other nominations.

Upon being put to a vote,

It was RESOLVED that Councillor W Evans be elected Deputy Chair of the Fire and Rescue Authority for the ensuing year 2014/2015.

In response, Councillor Evans stated that it was a great pleasure to be elected as Deputy Chairperson and he was looking forward to the next 12 months.

6 TO APPROVE THE COMPOSITION OF THE AUTHORITY'S COMMITTEES AND TO APPOINT MEMBERS TO SERVE UPON THEM

The Clerk/Monitoring Officer reported that, in accordance with the Constitution, the Authority was required to appoint members to serve on its Committees and to allocate those seats to reflect the composition of individual Committees were set out in Appendix 1 as far as practicable. Appointments should as far as practicable, reflect the geographical makeup of the Authority, although composition of committees could be subject to change throughout the year. The overall political makeup of the Authority was set out in Appendix 2.

The Clerk/Monitoring Officer stated that a paper would be presented to Members at the next Fire Authority meeting regarding the appointments of four Members to sit on the local Pension Board.

The Fire Authority approved the composition and appointment of Members to Committees, Working Groups and other fora for the 2013/2014 Municipal Year, ensuring that all seats on the Authority's Standing Committees were as far as possible allocated in a manner that reflected the overall political composition of

the Authority as follows:-

Performance Audit and Scrutiny Committee (15 Members)

Political Party	Councillor
Independent (3)	W. David Thomas (Carmarthenshire)
	Wynne Evans (Pembrokeshire)
<i>Independent (unaffiliated)</i>	Gordon Walker (Swansea)
Labour (7)	Jan Curtice (Swansea)
	David Cole (Swansea)
	Karen Pearson (NPT)
	Anthony Wilcox (Pembrokeshire)
	Jan Williams (Carms)
	J Warman (NPT)
	Terry Hennegan (Swansea)
Liberal Democrats (2)	Rowland Rees-Evans (Ceredigion)
	Kelvyn Curry (Powys)
Plaid Cymru (2)	Paul James (Ceredigion)
	Janice Dudley (NPT)
Conservative (1)	Phil Pritchard (Powys)

Resource Management Committee (15 Members)

Coalition Alliance = 7 seats, Labour = 7 seats, Unaffiliated = 1

Political Party	Councillor
Independent (4)	Wynne Evans (Pembrokeshire)
	Gillian Thomas (Powys)
	Lyndon Frayling (Pembrokeshire)
	Phil Pritchard (Powys)
Labour (7)	Suzanne Paddison (NPT)
	Clive Lloyd (Swansea)
	Jan Curtice (Swansea)
	Calum Higgins (Carms)
	Andrea Lewis (Swansea)
	Karen Pearson (NPT)
	David Cole (Swansea)
Liberal Democrats (2)	Rowland Rees-Evans (Ceredigion))
<i>Liberal Democrats (unaffiliated)</i>	Richard Lewis (Swansea)
Plaid Cymru (2)	Roy Llewellyn (Carmarthenshire)
	Elwyn Williams (Carmarthenshire)

NB: - the political proportionality of the Authority is as follows - 48% Coalition Alliance Group, 44% Labour Group, and 8% (2 x 4 %) allocated to the two unaffiliated elected Members.

Appointments Committee

Political Party	Councillor
Chair of the Authority	Gillian Thomas
Deputy Chair of the Authority	Wynne Evans
Chair Performance Audit & Scrutiny	Kelvyn Curry
Chair of Resource Management	Janice Curtice
Leader of the Labour group	Andrea Lewis
Leader of the Coalition Alliance group	Paul James
4 other members to maintain political proportionality.	To be confirmed

Democratic Services Forum (10)

Political Party	Councillor
Chair Of Authority	Gillian Thomas
Deputy Chair of Authority	Wynne Evans
Chair of RMC	Janice Curtice
Chair of PASC	Kelvyn Curry
Carmarthenshire	Calum Higgins
Ceredigion	Rowland Rees-Evans
Neath Port Talbot	Suzanne Paddison
Pembrokeshire	Anthony Wilcox
Powys	Graham Jones
Swansea	David Cole

Annual Improvement Planning Working Group (6)

Carmarthenshire	Roy Llewellyn (Plaid Cymru) Reserve: Elwyn Williams (Plaid Cymru)
Ceredigion	Paul James (Plaid Cymru) Reserve: Rowland Rees-Evans (Lib Dem)
Neath Port Talbot	Karen Pearson (Labour) Reserve: Suzanne Paddison (Labour)
Pembrokeshire	Anthony Wilcox (Labour) Reserve: Wynne Evans (Independent)
Powys	Phil Pritchard (Independent) Graham Jones (Conservative)
Swansea	Andrea Lewis (Labour) Reserve: Clive Lloyd (Labour)

Standards Committee (3)

Roy Llewellyn	
Jan Curtice	
Lyndon Frayling	
G Storr (Independent Member)	-
M Jehu (Independent Member)	-
R Jenkins (Independent Member)	-
H Jones (Independent Member)	-

Scrutiny Working Group (15)

All Members of Performance, Audit and Scrutiny (PAS) Committee	As per PAS membership
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Shortlisting Panel (6)

Chair of the Authority	Gillian Thomas
Deputy Chair of the Authority	Wynne Evans
Chair of Resource Management	Janice Curtice
Chair of Performance Audit and Scrutiny	Kelvyn Curry
Leader of the Labour Group	Andrea Lewis
Leader of the Coalition Alliance Group	Paul James

Investigating and Disciplinary Committee (5)

Deputy Chair of the Authority	Wynne Evans
Chair of Resource Management	Janice Curtice
3 others to be confirmed	TBC at time of convening actual committee, dependent on Members having received relevant legal training

Investigating and Disciplinary Appeals Committee (5)

Chair of the Fire Authority	Gillian Thomas
Deputy Chair of Resource Management	Elwyn Williams
3 others to be confirmed	TBC at time of convening actual committee, dependent on Members having received relevant legal training

Chief Officer's Remuneration Panel (5)

Chair of the Authority	Gillian Thomas
Deputy Chair of the Authority	Wynne Evans
Chair of Resource Management	Janice Curtice
Leader of the Labour Group	Andrea Lewis
Leader of the Coalition Alliance Group	Paul James

Joint Consultative Forum (4)

Chair of the Authority	Gillian Thomas
Deputy Chair of the Authority	Wynne Evans
Chair of Resource Management Committee	Janice Curtice
Deputy Chair of Resource Management Committee	Elwyn Williams

Political Composition of Fire Authority –

Labour Group(11)

Leader of Labour Group – Cllr Andrea Lewis

Deputy Leader of Labour Group – Cllr K Pearson

<u>Name</u>	
Cllr Calum Higgins	Carmarthenshire
Cllr Jan Williams	Carmarthenshire
Cllr David Cole	Swansea
Cllr Jan Curtice	Swansea
Cllr Terry Henegan	Swansea
Cllr Andrea Lewis	Swansea
Cllr Clive Lloyd	Swansea
Cllr Karen Pearson	Neath & Port Talbot
Cllr J Warman	Neath & Port Talbot
Cllr Suzanne Paddison	Neath & Port Talbot
Cllr Tony Wilcox	Pembrokeshire

Coalition Alliance Group (12)

Leader of Coalition Alliance Group – Cllr Paul James

Deputy Leader of Coalition Alliance Group – Cllr Wynne Evans

Name	
Cllr Roy Llewellyn (Plaid)	Carmarthenshire
Cllr Dai Thomas (Independent)	Carmarthenshire
Cllr Elwyn Williams (Plaid)	Carmarthenshire
Cllr Janice Dudley (Plaid)	Neath & Port Talbot
Cllr Kelvin Curry (Lib Dem)	Powys
Cllr Graham Jones (Conservative)	Powys
Cllr Phil Pritchard (Independent)	Powys
Cllr Gillian Thomas (Independent)	Powys
Cllr Wynne Evans (Independent)	Pembrokeshire
Cllr Lyndon Frayling (Independent)	Pembrokeshire
Cllr Paul James (Plaid)	Ceredigion
Cllr Rowland Rees-Evans (Lib Dem)	Ceredigion

- NB. Cllr Richard Lewis (Lib Dem), Swansea is not signed up to any political group
- NB. Cllr Gordon Walker (Independent), Swansea is not signed up to any political group.

RESOLUTION

It was RESOLVED that Members agree the Membership and composition of the Authority's Committees and other bodies set out and the appointment of Members to serve on them as indicated subject to further notification where appropriate.

7 TO APPROVE ATTENDANCE AND REPRESENTATION AT THE AUTHORITY'S STANDING CONFERENCES, AND OTHER EVENTS

The Clerk presented the report to Members stating that Appendix 1 was the schedule of Authority Standing Conferences, external Training and Development Seminars and Memorial Services, including a list of previous attendees and nominations for 2013/14. Members were requested to determine their representation at these events for 2014/15.

The Chair gave reference to Appendix 1 stating that a report would be submitted to Members at the next Fire Authority Meeting to appoint one senior Member (at chair or Deputy Chair level) to sit on the Shadow Scheme Advisory Board for Wales.

RESOLUTION

It was RESOLVED that:

- i) Members approve in principle attendance for 2014/15 at the Authority's Standing Conferences, external Training and Development Seminars and Memorial Services.*
- ii) Members reaffirm the existing policy in respect of representation, namely that a final decision on representation be delegated jointly to the Chair and Chief Fire Officer to be made once the programme for each conference has been received in the light of its relevance to the needs of the Service.*

8 TO CONFIRM APPOINTMENTS OF MEMBERS TO OUTSIDE BODIES

The Clerk/Monitoring Officer presented the report and informed Members that the Authority was represented by Members on a variety of outside bodies as detailed in Appendix 1 and Members were asked to consider representation at these bodies and confirm nominations for 2014/15.

Members were requested to consider continuing attendance at these outside bodies, and determine representation on them for 2014/15 as follows:

Committee/Forum	Representation in 2014/15
WLGA Fire and Rescue Panel	Chair and Deputy Chair
WLGA Council	Chair
Chair and Chief's Ministerial Fire and Rescue Liaison Group	Chair or Deputy Chair
Firebrake Trustees Meeting	Chair
National Issues Committee	Chair and Deputy Chair

RESOLUTION

It was RESOLVED that Members agree the representation of the Authority on the outside bodies as set out in Appendix 1 for 2014/15.

9 TO APPROVE THE DIARY OF MEETINGS FOR 2014-2015

The Clerk / Monitoring Officer introduced Appendix 1 - the schedule of meetings for 2014-2015, which provided the dates for the Fire and Rescue Authority and its Committees, and other bodies.

Councillor S Paddison brought to Members attention that the date suggested for the Democratic Services Forum on the 4th May 2015 was the same day as Early May Bank Holiday. The Clerk/Monitoring Officer thanked Councillor Paddison and informed Members that a revised date would be determined at a later date.

It was RESOLVED that the following schedule of meetings for 2014-2015 be approved:

COMMITTEE	MEETING DATE
FIRE AUTHORITY (FA)	23 June 2014
	29 September 2014
	15 December 2014
	9 February 2015
	3 June 2015 (AGM)
RESOURCE MANAGEMENT COMMITTEE (RMC)	14 July 2014
	24 November 2014
	19 January 2015
	20 April 2015
PERFORMANCE AUDIT AND SCRUTINY COMMITTEE (PASC)	21 July 2014 (Quarter 1)
	20 October 2014 (Quarter 2)
	26 January 2015 (Quarter 3)
	11 May 2015 (Quarter 4)
STANDARDS COMMITTEE	16 June 2014 (PM)
	1 December 2014
	15 June 2015
JOINT CONSULTATIVE COMMITTEE (JCF)	29 September 2014 (PM)
	9 February 2015 (PM)
DEMOCRATIC SERVICES FORUM (DSF)	16 June 2014 (AM)
	9 September 2014 (AM)
	2 February 2015
	To be confirmed
ANNUAL IMPROVEMENT PLANNING WORKING GROUP	14 July 2014
	9 September 2014
	19 January 2015
	2 February 2015
CHIEF OFFICERS REMUNERATION COMMITTEE	22 October 2014
	23 March 2015

- 10 Any other items of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B(4)(b) of the Local Government Act 1972.**

There were no items of urgent business.

The meeting ended at 11:25