

AWDURDOD TÂN AC ACHUB CANOLBARTH A GORLLEWIN CYMRU



MID AND WEST WALES FIRE AND RESCUE AUTHORITY

**COFNODION CYFARFOD CYFFREDINOL BLYNYDDOL
YR AWDURDOD**

Ystafell Caer,
Pencadlys Y Gwasanaeth Tân Ac Achub, Caerfyrddin

Dydd Mercher 3 Mehefin 2015

**MINUTES OF THE AUTHORITY
ANNUAL GENERAL MEETING**

The Caer Suite,
Fire and Rescue Service Headquarters, Carmarthen

Wednesday 3 June 2015

11.00 – 11.20

72% PRESENOLDEB/ATTENDANCE

Presennol yn y Cyfarfod/Present at Meeting:

CADEIRYDD/CHAIR: W E Evans (G Thomas items 1 to 4)
IS-GADEIRYDD/DEPUTY CHAIR: J Dudley (W E Evans items 1to 4)

AELODAU/MEMBERS: Cyng/Cllrs: J Curtice, L Frayling, J A Hale,
T J Hennegan, C Higgins,
G M Jones, S Paddison, R Rees-Evans,
G Tanner, E G Thomas, G Walker,
J Warman, A Wilcox, D E Williams, J
Williams

YMDDIHEURIADAU/APOLOGIES:

YN BRESENNOL /IN ATTENDANCE: Cyng/Cllrs: J Bayliss, K W Curry, P James,
R Lewis, R Llewellyn, K Pearson,
P Pritchard,

C Davies, M Crennell, E Aitken, R Quin,
K Jones, C Margetts, R Thomas, D
Daycock, C Jackson, I Cray

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors J Bayliss, K W Curry, P James, R Lewis, R Llewellyn, K Pearson and P Pritchard.

2 DECLARATION BY MEMBERS OF ANY PERSONAL INTERESTS

All Members present declared that they had a personal interest in any matters relating to, or likely to affect their own Constituent Authority.

Councillor J Hale declared a personal interest in any matters arising relating to the Unison Trade Union.

3 PERSONAL MATTERS / CHAIR'S ANNOUNCEMENTS

The Chair (Councillor G Thomas for items 1 to 4) drew Members' attention to a programme which provided an overview of the day's proceedings, including Officer presentations, static displays and a tour of headquarters.

The Chair informed Members that Councillors R Lewis, R Llewellyn and K Pearson were currently recovering from a period of ill health and extended her warmest wishes for a speedy and full recuperation to those Members.

Reference was made to the Fire Bike Ride whereby the Chair congratulated all those involved in the 1350 mile charity bike ride linking up all of Wales' 152 Fire Stations to raise money for the Fire Fighters Charity and Wales Air Ambulance.

The Chair took the opportunity to reflect on her term of office and thanked Members and Officers for their support and assistance during the past year, stating that it had been both interesting and challenging. The Chair made reference to several significant achievements during the course of the past year which she was proud to be part of.

The Chair congratulated the Corporate Head of Operational Support and Improvement on being awarded the prestigious accolade of 'Director of the Year' in the Director in the Public sector category at the Institute of Directors annual awards ceremony.

4 ELECTION OF CHAIR FOR THE MUNICIPAL YEAR 2015/2016

Councillor W E Evans was proposed and duly seconded. There were no other nominations.

Upon being put to the vote,

It was RESOLVED that Councillor W E Evans be elected Chair of the Fire and Rescue Authority for the ensuing year 2015/2016.

In response, Councillor W E Evans stated that it was a great honour to be elected as Chair and extended his gratitude for the confidence shown in him by Members. Councillor W E Evans paid tribute to Cllr G Thomas for her sterling contribution to the work of the Fire Authority during her term of office as Chair, and presented her with flowers by way of thanks.

5 ELECTION OF DEPUTY CHAIR FOR THE MUNICIPAL YEAR 2015/2016

Councillor J Dudley was nominated and duly seconded. There were no other nominations.

Upon being put to a vote,

It was RESOLVED that Councillor J Dudley be elected Deputy Chair of the Fire and Rescue Authority for the ensuing year 2015/2016.

In response, Councillor J Dudley stated that it was a great pleasure to be elected as Deputy Chair and would endeavour to fully support the Chair during the next twelve months for the benefit of the communities of mid and west Wales.

6 TO APPROVE THE COMPOSITION OF THE AUTHORITY'S COMMITTEES AND TO APPOINT MEMBERS TO SERVE UPON THEM

The Clerk/Monitoring Officer reported that, in accordance with the Constitution, the Authority was required to appoint members to serve on its Committees and to allocate those seats to reflect the overall political composition of the Authority, as far as practicable. It was further noted that appointments to the Committees should, as far as possible, reflect the geographical makeup of the Authority, although the composition of the committees could be subject to change throughout the year. Attention was drawn to the overall political makeup of the Authority, which was set out at Appendices 1 and 2 of the report and Members were requested to unanimously agree the allocation of seats to the unaffiliated Members.

All members of the Liberal Democratic Party, Paid Cymru, The Conservative Party, and the Independent Party (other than the unaffiliated independents) are members of the Coalition Alliance political group on the Fire Authority, and committee appointments were made on this basis.

The Fire Authority agreed the composition and appointment of Members to Committees, Working Groups and other fora for the 2015/16 Municipal Year, as follows:-

Performance Audit and Scrutiny Committee (15 Members)

Political Group	Councillor
Independent (Coalition Alliance C.A.)(2)	Edward Thomas (Carmarthenshire) (CA) – DEPUTY CHAIR
	Wynne Evans (Pembrokeshire)
<i>Independent (unaffiliated)</i>	Gordon Walker (Swansea)
Labour (7)	Jan Curtice (Swansea)
	Gloria Tanner (Swansea)
	Karen Pearson (Neath Port Talbot [NPT])
	Anthony Wilcox (Pembrokeshire)
	Jan Williams (Carmarthenshire)
	John Warman (NPT) - CHAIR
	Terry Hennegan (Swansea)
Liberal Democrats (CA) (2)	Rowland Rees-Evans (Ceredigion)
	Kelvyn Curry (Powys)
Plaid Cymru(CA)(2)	Paul James (Ceredigion)
	Janice Dudley (NPT)
Conservative (CA) (1)	Graham Jones (Powys)

Coalition Alliance = 7 seats, Labour = 7 seats, Unaffiliated = 1

Resource Management Committee (15 Members)

Coalition Alliance = 7 seats, Labour = 7 seats, Unaffiliated = 1

Political Party	Councillor
Independent (CA) (4)	Wynne Evans (Pembrokeshire) (CA) etc
	Gillian Thomas (Powys)
	Lyndon Frayling (Pembrokeshire)
	Phil Pritchard (Powys)
Labour (7)	Suzanne Paddison (NPT) – DEPUTY CHAIR
	John Bayliss (Swansea)
	Jan Curtice (Swansea)
	Calum Higgins (Carmarthenshire)
	John Warman (NPT)
	Karen Pearson (NPT)
	Joe Hale (Swansea)
Liberal Democrats (CA) (2)	Rowland Rees-Evans (Ceredigion))
<i>Liberal Democrats (unaffiliated)</i>	Richard Lewis (Swansea)
Plaid Cymru (CA) (2)	Roy Llewellyn (Carmarthenshire)
	Elwyn Williams (Carmarthenshire) - CHAIR

Appointments Committee (10)

Political Party / Position	Councillor
Chair of the Authority	Wynne Evans (Independent) (CA)
Deputy Chair of the Authority	Janice Dudley (Plaid Cymru) (CA)
Chair Performance Audit & Scrutiny	John Warman (Labour)
Chair of Resource Management	Elwyn Williams (Plaid Cymru) (CA)
Leader of the Labour group	Jan Curtice (Labour)
Leader of the Coalition Alliance group	Paul James (Plaid Cymru) (CA)
1 Member to maintain political proportionality.	Gillian Thomas (Independent) (CA)
1 Member to maintain political proportionality.	Karen Pearson (Labour)
1 Member to maintain political proportionality.	Joe Hale (Labour)
1 Member to maintain political proportionality.	Calum Higgins (Labour)

Shortlisting Panel (6)

Political Party / Position	Councillor
Chair of the Authority	Wynne Evans (Independent) (CA)
Deputy Chair of the Authority	Janice Dudley (Plaid Cymru) (CA)
Chair Performance Audit & Scrutiny	John Warman (Labour)
Chair of Resource Management	Elwyn Williams (Plaid Cymru) (CA)
Leader of the Labour group	Jan Curtice (Labour) (CA)
Leader of the Coalition Alliance group	Paul James (Plaid Cymru) (CA)

Democratic Services Forum (10)

Political Party / Position	Councillor
Chair Of Authority	Wynne Evans (Independent) (CA)
Deputy Chair of Authority	Janice Dudley (Plaid Cymru) (CA)
Chair of Performance Audit & Scrutiny	John Warman (Labour)
Chair of Resource Management	Elwyn Williams (Plaid Cymru) (CA)
Carmarthenshire representative	Calum Higgins (Labour)
Ceredigion representative	Rowland Rees-Evans (Lib Dem) (CA)
Neath Port Talbot representative	Suzanne Paddison (Labour)
Pembrokeshire representative	Anthony Wilcox (Labour)
Powys representative	Kelvyn Curry (Lib Dem) (CA)
Swansea representative	Joe Hale (Labour)

Annual Improvement Planning Working Group (6)

Carmarthenshire representative	Roy Llewellyn (Plaid Cymru) (CA) Reserve: Elwyn Williams (Plaid Cymru) (CA)
Ceredigion representative	Paul James (Plaid Cymru) (CA) Reserve: Rowland Rees-Evans (Lib Dem) (CA)
Neath Port Talbot representative	Janice Dudley (Plaid Cymru) (CA) Reserve: Suzanne Paddison (Labour)
Pembrokeshire representative	Wynne Evans (Independent) (CA) Reserve: Anthony Wilcox (Labour)
Powys representative	Graham Jones (Conservative) (CA) Reserve: Phil Pritchard (Independent) (CA)
Swansea representative	John Bayliss (Labour) Reserve: Jan Curtice (Labour) (CA)

Standards Committee (3)

Roy Llewellyn (Plaid Cymru) (CA)	Already served from 10 th December 2009 to May 2012. Councillor Llewellyn was appointed for a further term from 06.06.12.
Jan Curtice (Labour)	Commenced first term from 28.06.2012
Lyndon Frayling (Independent) (CA)	Commenced first term from 09.07.13 (<i>replaced Cllr TJ Richards</i>)
G Storr (Independent Member)	-
M Jehu (Independent Member)	-
R Jenkins (Independent Member)	-
H Jones (Independent Member)	-

Scrutiny Working Group (15)

All Members of Performance, Audit and Scrutiny (PAS) Committee	As per PAS membership
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Investigating and Disciplinary Committee (5)

Deputy Chair of the Authority	Janice Dudley (Plaid Cymru) (CA)
Chair of Resource Management	Elwyn Williams (Plaid Cymru) (CA)
Member	Kelvyn Curry (Lib Dem) (CA)
Member	Jan Curtice (Labour)
Member	Calum Higgins (Labour)

Investigating and Disciplinary Appeals Committee (5)

Chair of the Fire Authority	Wynne Evans (Independent) (CA)
Deputy Chair of Resource Management	Suzanne Paddison (Labour) (CA)
Member	Paul James (Plaid Cymru) (CA)
Member	Graham Jones (Conservative) (CA)
Member	Terry Hennegan (Labour)

Chief Officers' Remuneration Committee (5)

Chair of the Authority	Wynne Evans (Independent) (CA)
Deputy Chair of the Authority	Janice Dudley (Plaid Cymru) (CA)
Chair of Resource Management	Elwyn Williams (Plaid Cymru) (CA)
Leader of the Labour Group	Jan Curtice (Labour)
Leader of the Coalition Alliance Group	Paul James (Plaid Cymru) (CA)

Joint Consultative Forum (4)

Chair of the Authority	Wynne Evans (Independent) (CA)
Deputy Chair of the Authority	Janice Dudley (Plaid Cymru) (CA)
Chair of Resource Management Committee	Elwyn Williams (Plaid Cymru) (CA)
Deputy Chair of Resource Management Committee	Suzanne Paddison (Labour)

Local Pension Board (5)

<u>2014/15 Representation</u>	<u>2015/16 Representation</u>
Wynne Evans (Independent)	Gillian Thomas (Independent) (CA)
Elwyn Williams (Plaid Cymru)	Edward Thomas (Independent) (CA)
John Bayliss (Labour)	John Bayliss (Labour)
Joe Hale (Labour)	Joe Hale (Labour)

Firefighters' Pension Scheme Advisory Board for Wales

<u>2014/15 Representation</u>	<u>2015/16 Representation</u>
Gillian Thomas (Independent) Chair	Wynne Evans (Independent)

It was reported that the final composition of committees and working groups would be ratified on conclusion of the meeting, and that the minuted representation would reflect this.

RESOLUTION

It was RESOLVED that Members agree the Membership and composition of the Authority's Committees and other bodies set out and the appointment of Members to serve on them as indicated subject to further notification where appropriate.

7 TO APPROVE ATTENDANCE AND REPRESENTATION AT THE AUTHORITY'S STANDING CONFERENCES, AND OTHER EVENTS

The Clerk/ Monitoring Officer presented the report whereby Members gave consideration to the schedule setting out the Authority's standing conferences, external training and development seminars and Memorial Services in order for Members to determine their representation on them for 2015/16.

RESOLUTION

It was RESOLVED that:

- i) Members approve in principle attendance for 2015/16 at the Authority's Standing Conferences, external Training and Development Seminars and Memorial Services.***
- ii) Members reaffirm the existing policy in respect of representation, namely that a final decision on representation be delegated jointly to the Chair and Chief Fire Officer to be made once the programme for each conference has been received in the light of its relevance to the needs of the Service.***

8 TO CONFIRM APPOINTMENTS OF MEMBERS TO OUTSIDE BODIES

The Clerk/Monitoring Officer presented the report and informed Members that the Authority was represented by Members on a variety of outside bodies as detailed in Appendix 1 and Members were asked to consider representation at these bodies and confirm nominations for 2015/16.

Members were also requested to consider continuing attendance at these outside bodies, and determine representation on them for 2015/16 as follows:

Committee/Forum	Representation in 2014/15
WLGA Fire and Rescue Panel	Chair and Deputy Chair
FRA Chiefs and Chairs meeting with Minister	Chair or Deputy Chair
FRA Chairs meeting with Minister	Chair or Deputy Chair
National Issues Committee	Chair and Deputy Chair

RESOLUTION

It was RESOLVED that Members agree the representation of the Authority on the outside bodies as set out in Appendix 1 for 2015/16.

9 TO APPROVE THE DIARY OF MEETINGS FOR 2015-2016

The Clerk / Monitoring Officer introduced the schedule of meetings for 2015/16 as set out in Appendix 1 of the report, which provided the dates for the Fire and Rescue Authority and its Committees, and other bodies for 2015/16.

Councillor C Higgins brought to Members' attention that the date suggested for the Fire Authority on the 28 September 2015 was the same day as the Labour conference. The Chair thanked Councillor Higgins and informed Members that a revised date would be determined at a later date.

It was RESOLVED that the following schedule of meetings for 2015/16 be approved:

COMMITTEE	MEETING DATE
FIRE AUTHORITY (11:00 Caer Suite)	21 September 2015 TBC
	14 December 2015
	8 February 2016
	21 March 2016
	1 June 2016 (AGM)
RESOURCE MANAGEMENT COMMITTEE (11:00 Caer Suite)	20 July 2015
	16 November 2015
	18 January 2016
	18 April 2016
PERFORMANCE, AUDIT AND SCRUTINY COMMITTEE (11:00 Caer Suite)	27 July 2015
	2 November 2015
	29 February 2016
	25 April 2016
STANDARDS COMMITTEE (10:30 Tywi)	15 June 2015
	7 December 2015
JOINT CONSULTATIVE FORUM (14:00 Location TBC)	21 September 2015 TBC
	8 February 2016
DEMOCRATIC SERVICES FORUM (10:00 Caer Suite)	19 October 2015
	7 March 2016

ANNUAL IMPROVEMENT PLANNING WORKING GROUP	6 July 2015 (14:00 Caer Suite)
	7 September 2015 (10:00 Caer Suite)
	25 January 2016 (10:00 Caer Suite)
CHIEF OFFICERS' REMUNERATION COMMITTEE	12 October 2015 (10:00 Tywi)
	15 February 2016 (10:00 Tywi)
	7 March 2016 (11:30 Tywi)
LOCAL PENSION BOARD	13 July 2015 (14:00 Caer Suite)
	14 March 2016 (14:00 Caer Suite)

- 10 Any other items of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B(4)(b) of the Local Government Act 1972.**

There were no items of urgent business.

The meeting ended at 11:20