

AWDURDOD TÂN AC ACHUB CANOLBARTH A GORLLEWIN CYMRU



MID AND WEST WALES FIRE AND RESCUE AUTHORITY

**COFNODION CYFARFOD CYFFREDINOL BLYNYDDOL
YR AWDURDOD**

Ystafell Caer,
Pencadlys Y Gwasanaeth Tân Ac Achub, Caerfyrddin

Dydd Mercher 08 Mehefin 2016

**MINUTES OF THE AUTHORITY
ANNUAL GENERAL MEETING**

The Caer Suite,
Fire and Rescue Service Headquarters, Carmarthen

Wednesday 08 June 2016

11.06 – 13.00

72% PRESENOLDEB/ATTENDANCE

Presennol yn y Cyfarfod/Present at Meeting:

CADEIRYDD/CHAIR:	J Dudley (W Evans items 1 to 4)
IS-GADEIRYDD/DEPUTY CHAIR:	R Rees-Evans (J Dudley items 1 to 4)
AELODAU/MEMBERS:	Cyng/Cllrs: L Frayling, P James, T J Hennegan, C Evans, J Warman S Davies, S Paddison, P Pritchard, G Tanner, E G Thomas, G Walker, J Warman, C Anderson, D E Williams, R Llewellyn, P Black, K Curry, G Thomas
YMDDIHEURIADAU/APOLOGIES:	Cyng/Cllrs: J Curtice, J Williams, A Wilcox, J Hale, K Pearson,
YN BRESENNOL /IN ATTENDANCE:	C Davies, E Aitken, R Quin, K Jones, M Harries, R Thomas, D Daycock, C Jackson, I Cray

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors J Curtice, A Wilcox, J Williams, J Hale and K Pearson.

2 DECLARATION BY MEMBERS OF ANY PERSONAL INTERESTS

All Members present declared that they had a personal interest in any matters relating to, or likely to affect their own Constituent Authority. The Chief Fire officer declared an interest in items 16 and 17, and all senior officers in item 16.

3 PERSONAL MATTERS / CHAIR'S ANNOUNCEMENTS

The Chair (Councillor W Evans for items 1 to 4) drew Members' attention to a programme which provided an overview of the day's proceedings, including Officer presentations, static displays and a tour of headquarters.

The Chair welcomed Councillor P Black of Swansea Council, as a new Member of the Fire Authority and informed Members that Councillor Black had replaced Councillor R Lewis, and thanked Councillor Lewis for his service.

Members were reminded that a group photograph would be taken on conclusion of the meeting, following which there would be a presentation from the Chief Fire Officer, a tour of Headquarters, and an opportunity to look at the static displays that had been set up for Members and staff to view.

The Chair took the opportunity to reflect on his term of office and thanked Members and Officers for their support and assistance during the past year, stating that it had been both interesting and challenging. The Chair made reference to several significant achievements during the course of the past year which he was proud to be part of.

The Chair then informed Members that the father of the Deputy Chief Fire Officer had recently passed away, and wished to pass his condolences and thoughts to the Deputy Chief Fire Officer and his family at this very sad time.

Councillor P James advised Members of the sad news, that Firefighter Paul Evans had passed away following ill-health. It was reported that Firefighter Evans had been in the Service for 30 years and had served at both Aberystwyth and Newquay Fire Stations. It was confirmed that the funeral was to be held on Saturday 11 June in Aberaeron.

4 ELECTION OF CHAIR FOR THE MUNICIPAL YEAR 2016/2017

Councillor J Dudley was proposed and duly seconded. There were no other nominations.

Upon being put to the vote,

It was RESOLVED that Councillor J Dudley be elected Chair of the Fire and Rescue Authority for the ensuing municipal year 2016/2017.

Councillor J Dudley then took the Chair, and stated that it was a great honour to be elected as Chair and expressed her gratitude for the confidence shown in her by Members. Councillor J Dudley paid tribute to Cllr W Evans for his sterling contribution to the work of the Fire Authority during his term of office as Chair, and presented him with a gift by way of thanks.

5 ELECTION OF DEPUTY CHAIR FOR THE MUNICIPAL YEAR 2016/2017

Councillor R Rees-Evans was nominated and duly seconded. There were no other nominations.

Upon being put to a vote,

It was RESOLVED that Councillor R Rees-Evans be elected Deputy Chair of the Fire and Rescue Authority for the ensuing municipal year 2016/2017.

Councillor Rees-Evans then took the Deputy Chair, and stated that it was a great pleasure to be elected as Deputy Chair and that he would endeavour to fully support the Chair during the next twelve months for the benefit of all the communities of Mid and West Wales.

6 TO APPROVE THE COMPOSITION OF THE AUTHORITY'S COMMITTEES AND TO APPOINT MEMBERS TO SERVE UPON THEM

The Clerk/Monitoring Officer reported that, in accordance with the Constitution, the Authority was required to appoint Members to serve on its Committees and to allocate those seats to reflect the overall political composition of the Authority, as far as practicable. It was further noted that appointments to the Committees should, as far as possible, reflect the geographical makeup of the Authority, although the composition of the Committees could be subject to change throughout the year. Attention was drawn to the overall political makeup of the Authority, which was set out at Appendices 1 and 2 of the report and Members were requested to unanimously agree the allocation of seats to the unaffiliated Members.

The Clerk/Monitoring Officer informed Members of an error on page 10 of Appendix 1 and confirmed that the composition of the Local Pension Board now consisted of 2 representatives from the Scheme Managers Members side instead of 4. Councillor P James enquired whether the other two representatives would be Officers from the Service, which was confirmed by the Clerk/Monitoring Officer.

There are two political groups on the Fire Authority, the Coalition Alliance, and the Labour Group. All members of the Liberal Democratic Party, Paid Cymru, The Conservative Party, and the Independent Party (other than the unaffiliated independents) are members of the Coalition Alliance political group on the Fire

Authority, and Committee appointments were made on this basis.

Councillor P James questioned whether the Chair of the Resource Management Committee was able to claim a mileage allowance for all meetings attended as part of the Rescue 365 Committee, to which the Chief Fire Officer confirmed that any expenses submitted for mileage claims would be paid by Rescue 365.

The Fire Authority agreed the composition and appointment of Members to Committees, Working Groups and other fora for the 2016/17 Municipal Year, as follows: -

Performance Audit and Scrutiny Committee (15 Members)

Political Group	Councillor
Coalition Alliance (7). Independent (Coalition Alliance C.A.) (2)	Edward Thomas (Carmarthenshire) (CA) – CHAIR
	Gillian Thomas (Powys)
<i>Independent (unaffiliated)(1)</i>	Gordon Walker (Swansea)
Labour (7)	Jan Curtice (Swansea)
	Gloria Tanner (Swansea)
	Karen Pearson (Neath Port Talbot [NPT])
	Anthony Wilcox (Pembrokeshire)
	Jan Williams (Carmarthenshire)
	John Warman (NPT)
	Terry Hennegan (Swansea) DEPUTY CHAIR
Liberal Democrats (CA) (2)	Rowland Rees-Evans (Ceredigion)
	Kelvyn Curry (Powys)
Plaid Cymru(CA) (2)	Paul James (Ceredigion)
	Janice Dudley (NPT)
Conservative (CA) (1)	Stephen Davies (Powys)

Coalition Alliance = 7 seats, Labour = 7 seats, Unaffiliated = 1

Resource Management Committee (15 Members)

Coalition Alliance = 7 seats, Labour = 7 seats, Unaffiliated = 1

Political Party	Councillor
Coalition alliance (7). Independent (CA) (4)	Wynne Evans (Pembrokeshire) (CA)
	Gillian Thomas (Powys)
	Lyndon Frayling (Pembrokeshire)
	Phil Pritchard (Powys) – DEPUTY CHAIR
Labour (7)	Suzanne Paddison (NPT) –CHAIR
	Cyril Anderson (Swansea)
	Jan Curtice (Swansea)
	Colin Evans (Carmarthenshire)

	John Warman (NPT)
	Karen Pearson (NPT)
	Joe Hale (Swansea)
Liberal Democrats (CA) (1)	Rowland Rees-Evans (Ceredigion))
<i>Liberal Democrats (unaffiliated) (1)</i>	Peter Black (Swansea)
Plaid Cymru (CA) (2)	Roy Llewellyn (Carmarthenshire)
	Elwyn Williams (Carmarthenshire)

Appointments Committee (10)

Political Party / Position	Councillor
Chair of the Authority	Janice Dudley (Plaid Cymru) (CA)
Deputy Chair of the Authority	Rowland Rees-Evans (Liberal Democrats) (CA)
Chair Performance Audit & Scrutiny	Edward Thomas (Independent)
Chair of Resource Management	Suzanne Paddison (Labour)
Leader of the Labour group	Jan Curtice (Labour)
Leader of the Coalition Alliance group	Paul James (Plaid Cymru) (CA)
1 Member to maintain political proportionality.	Gillian Thomas (Independent) (CA)
1 Member to maintain political proportionality.	Karen Pearson (Labour)
1 Member to maintain political proportionality.	Joe Hale (Labour)
1 Member to maintain political proportionality.	Colin Evans (Labour)

Shortlisting Panel (6)

Political Party / Position	Councillor
Chair of the Authority	Janice Dudley (Plaid Cymru) (CA)
Deputy Chair of the Authority	Rowland Rees-Evans (Liberal Democrats) (CA)
Chair Performance Audit & Scrutiny	Edward Thomas (Independent) (CA)
Chair of Resource Management	Suzanne Paddison (Labour)
Leader of the Labour group	Jan Curtice (Labour) (CA)
Leader of the Coalition Alliance group	Paul James (Plaid Cymru) (CA)

Democratic Services Forum (10)

Political Party / Position	Councillor
Chair of Authority	Janice Dudley (Plaid Cymru) (CA)
Deputy Chair of Authority	Rowland Rees-Evans (Liberal Democrats) (CA)
Chair of Performance Audit & Scrutiny	Edward Thomas (Independent) (CA)
Chair of Resource Management	Suzanne Paddison (Labour)

Carmarthenshire representative	Colin Evans (Labour)
Ceredigion representative	Paul James (Plaid Cymru) (CA)
Neath Port Talbot representative	John Warman (Labour)
Pembrokeshire representative	Anthony Wilcox (Labour)
Powys representative	Stephen Davies (Welsh Conservatives) (CA)
Swansea representative	Joe Hale (Labour)

Annual Improvement Planning Working Group (6)

Carmarthenshire representative	Elwyn Williams (Plaid Cymru) (CA) Reserve: Roy Llewellyn (Plaid Cymru) (CA)
Ceredigion representative	Paul James (Plaid Cymru) (CA) Reserve: Rowland Rees-Evans (Lib Dem) (CA)
Neath Port Talbot representative	Janice Dudley (Plaid Cymru) (CA) Reserve: Suzanne Paddison (Labour)
Pembrokeshire representative	Wynne Evans (Independent) (CA) Reserve: Anthony Wilcox (Labour)
Powys representative	Gillian Thomas (Independent) (CA) Reserve: Phil Pritchard (Independent) (CA)
Swansea representative	Cyril Anderson (Labour) Reserve: Jan Curtice (Labour) (CA)

Standards Committee (3)

Wynne Evans (Independent) (CA)	Commenced first term from 20.06.2016 (<i>replaced Cllr R Llewellyn</i>)
Jan Curtice (Labour)	Commenced first term from 28.06.2012
Lyndon Frayling (Independent) (CA)	Commenced first term from 09.07.13 (<i>replaced Cllr TJ Richards</i>)
G Storr (Independent Member)	-
M Jehu (Independent Member)	-
R Jenkins (Independent Member)	-
H Jones (Independent Member)	-

Scrutiny Working Group (15)

All Members of Performance, Audit and Scrutiny (PAS) Committee	As per PAS membership
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Investigating, Disciplinary and Disputes Committee (5)

Deputy Chair of the Authority	Rowland Rees-Evans (Liberal Democrats) (CA)
Chair of Resource Management	Suzanne Paddison (Labour) (CA)
Member	Kelvyn Curry (Lib Dem) (CA)
Member	Jan Curtice (Labour)
Member	Colin Evans (Labour)

Investigating, Disciplinary and Disputes Appeals Committee (5)

Chair of the Fire Authority	Janice Dudley (Plaid Cymru) (CA)
Deputy Chair of Resource Management	Phil Pritchard (Independent) (CA)
Member	Paul James (Plaid Cymru) (CA)
Member	Stephen Davies (Conservative) (CA)
Member	Terry Hennegan (Labour)

Chief Officers' Remuneration Committee (5)

Chair of the Authority	Janice Dudley (Plaid Cymru) (CA)
Deputy Chair of the Authority	Rowland Rees-Evans (Independent) (CA)
Chair of Resource Management	Suzanne Paddison (Labour)
Leader of the Labour Group	Jan Curtice (Labour)
Leader of the Coalition Alliance Group	Paul James (Plaid Cymru) (CA)

Joint Consultative Forum (4)

Chair of the Authority	Janice Dudley (Plaid Cymru) (CA)
Deputy Chair of the Authority	Rowland Rees-Evans (Independent) (CA)
Chair of Resource Management Committee	Suzanne Paddison (Labour)
Deputy Chair of Resource Management Committee	Phil Pritchard (Independent) (CA)

Local Pension Board (5)

<u>2015/16 Representation</u>	<u>2016/17 Representation</u>
Wynne Evans (Independent)	Gillian Thomas (Independent) (CA)
Elwyn Williams (Plaid Cymru)	Cyril Anderson (Labour)
John Bayliss (Labour)	
Joe Hale (Labour)	

Firefighters' Pension Scheme Advisory Board for Wales

<u>2015/16 Representation</u>	<u>2016/17 Representation</u>
Wynne Evans (Independent) Chair	Janice Dudley (Plaid Cymru)

It was reported that the final composition of committees and working groups would be notified following on the conclusion of the meeting, and that the minuted representation would reflect this.

RESOLUTION

It was RESOLVED that Members agree the Membership and composition of the Authority's Committees and other bodies set out and the appointment of Members to serve on them as indicated subject to further notification where appropriate.

7 TO APPROVE ATTENDANCE AND REPRESENTATION AT THE AUTHORITY'S STANDING CONFERENCES, AND OTHER EVENTS

The Clerk/Monitoring Officer presented the report whereby Members gave consideration to the schedule attached to the report at Appendix 1 setting out the Authority's standing conferences, external training and development seminars and Memorial Services, in order for Members to determine their representation on them for 2016/17, subject to agreeing the usual policy of leaving the final decision as to attendance to the Chair and Chief Fire Officer. The Clerk/Monitoring Officer informed Members that there had been no changes made to Authority's Standing Conferences and events. The Chair was pleased to note that the number of events had not reduced.

RESOLUTION

It was RESOLVED that:

- i) Members approve in principle attendance for 2016/17 at the Authority's Standing Conferences, external Training and Development Seminars and Memorial Services.***
- ii) Members reaffirm the existing policy in respect of representation, namely that a final decision on representation be delegated jointly to the Chair and Chief Fire Officer to be made once the programme for each conference has been received, in the light of its relevance to the needs of the Service.***

8 TO CONFIRM APPOINTMENTS OF MEMBERS TO OUTSIDE BODIES

The Clerk/Monitoring Officer presented the report and informed Members that the Authority was represented by Members on a variety of outside bodies as detailed in Appendix 1 and Members were asked to consider representation at these bodies and confirm nominations for 2016/17.

Members were also requested to consider continuing attendance at these outside bodies, and determine representation on them for 2016/17 as follows:

Committee/Forum	Representation in 2016/17
WLG Fire and Rescue Panel	Chair and Deputy Chair
FRA Chiefs and Chairs meeting with Minister	Chair or Deputy Chair
FRA Chairs meeting with Minister	Chair or Deputy Chair
National Issues Committee	Chair and Deputy Chair

RESOLUTION

It was RESOLVED that Members agree the representation of the Authority on the outside bodies as set out in Appendix 1 for 2016/17.

9 TO APPROVE THE DIARY OF MEETINGS FOR 2016-2017

The Clerk/Monitoring Officer introduced the report setting out the schedule of meetings for 2016/17 set out in Appendix 1 of the report, which provided the dates for the Fire and Rescue Authority and its Committees, and other bodies for 2016/17. The Clerk/Monitoring Officer reminded Members that the timings of the meetings contained within Appendix 1 may change subject to Members approval of agenda item 10.

Councillor G Thomas brought to Members attention an error in the summary with regards to the date of proposed meetings, and it was confirmed that this would be amended accordingly and re-published to the external website as it was a public document.

It was RESOLVED that the following schedule of meetings for 2016/17 be approved:

SCHEDULE OF MEETINGS 2016/17

FIRE AUTHORITY (11:00 Caer Suite)	19 September 2016
	12 December 2016
	06 February 2017
	20 March 2017
	7 June 2017 (AGM)
RESOURCE MANAGEMENT COMMITTEE (11:00 Caer Suite)	18 July 2016
	14 November 2016
	16 January 2017
	03 April 2017
PERFORMANCE, AUDIT AND SCRUTINY COMMITTEE (11:00 Caer Suite)	25 July 2016
	31 October 2016
	30 January 2017
	24 April 2017
STANDARDS COMMITTEE (10:30 Tywi)	20 June 2016
	05 December 2016
JOINT CONSULTATIVE FORUM (14:00 Caer Suite)	19 September 2016
	12 December 2016
	06 February 2017
DEMOCRATIC SERVICES FORUM (10:00 Caer Suite)	10 October 2016
	27 March 2017
ANNUAL IMPROVEMENT PLANNING WORKING GROUP	05 September 2016 (10:00 Caer Suite)
	23 January 2017 (10:00 Caer Suite)
CHIEF OFFICERS' REMUNERATION COMMITTEE	10 October 2016 (14:00 Tywi)
	06 March 2017 (11:30 Tywi)
LOCAL PENSION BOARD	11 July 2016 (14:00 Caer Suite)
	28 November 2016 (14:00 Caer Suite)
	13 March 2017 (14:00 Caer Suite)

TO RECEIVE A REPORT ON THE TIMING OF FIRE AUTHORITY MEETINGS.

The Clerk/Monitoring Officer presented a report to Members on the timing of the Fire Authority meetings. It was reported that some Members had felt that it may be beneficial to amend the timings of the Fire Authority meetings to enable an earlier start. The Fire Authority was informed that this report had been considered at length by the Democratic Services Forum, where the majority of Members had agreed to amend the timing of the Fire Authority meetings from 11:00am to 10:00am.

The Chief Fire Officer reassured Members that should they decide to amend the timings of the Fire Authority Meetings, all Officers and employees would be available to meet at the earlier time.

Councillor J Warman commented that this matter had been discussed at length in the DSF meeting and stated that in his opinion he believed 10:00am to be a more convenient time for meetings of the Fire Authority, which would enable Members to potentially attend meetings with their Local Authorities in the afternoons. Councillor S Paddison seconded the comments made by Councillor Warman and felt that the length of the agendas was also a matter which needed to be considered, as recent agendas had been extremely lengthy.

In response to an enquiry made by the Chair, the Clerk/Monitoring Officer confirmed that any agreed amendments to the timings of the Fire Authority meetings would require a formal change to the Constitution.

Councillor P James expressed his concerns that an amendment to the timings of the meetings may have an impact on Members and employees with child care responsibilities and could cause difficulties with regards to taking their children to school, as if agreed the pre-meetings would be commencing at 08:45am. Councillor James also noted that a number of Members had not returned their Members questionnaire, as they were happy with the current arrangements.

Councillor T Hennegan raised concerns for Members travelling from Powys with the distances they would be travelling and also commented that there are a number of Members who have commitments with their children and grandchildren, which earlier meetings would have an impact on. Councillor P Pritchard stated that he has a considerable distance to travel to meetings in Carmarthen, and felt that a 10:00am start for all meetings would be both acceptable and more suitable.

In response to Councillor James's and Councillor Paddison's comments regarding the length of the agendas, the Chair responded and reassured Members that this was a matter she would be reviewing in order to ensure future Committee agendas would be more manageable. The Chair also made a request to all Members to ensure that they stay for the duration of the meetings and attend all scheduled training sessions. The Chief Fire Officer informed Members that the length of the agenda was also a matter that Officers had been conscious of, however, the majority of the agenda items were statutory items.

RESOLUTION: *It was RESOLVED that the timings of the Fire Authority and Committee Meetings be amended from 11:00am to 10:00am and the Constitution be amended accordingly to reflect the agreed change.*

11 TO RECEIVE A REPORT ON THE TITLE OF THE INVESTIGATING AND DISCIPLINARY COMMITTEE

The Clerk/Monitoring officer presented the report on the title of the Investigating and Disciplinary Committee, where it was reported that following representations made at the meeting of the Investigating and Disciplinary Committee on Wednesday 13 April 2016, it was suggested that the current title of the Committee may be misleading and not representative of the full remit of the Committee, and that accordingly it was open to members to determine whether such a change should take place.

Councillor E Williams stated to Members that he had received comments which suggested that the title of the committee may have given rise to a perception that there were disciplinary issues within Mid and West Wales Fire and Rescue Service, when the matters actually being considered at the meeting had been Pension related matters. Councillor Williams therefore felt that by amending the title of the Committee to Investigating, Disciplinary and Disputes Committee, it would be a more accurate title, more representative of the full remit of the Committee.

RESOLUTION: *It was RESOLVED that the title of the Investigating and Disciplinary Committee be changed to Investigating, Disciplinary and Disputes Committee.*

12 TO RECEIVE AND APPROVE THE MEMBER DEVELOPMENT STRATEGY 2016/2021 AND MEMBER DEVELOPMENT PROGRAMME 2016/17.

The Clerk / Monitoring Officer presented a report on the Member Development Strategy for 2016/2021 and the Members' Training and Development Programme for 2016/17. The Fire Authority was informed that the Authority was committed to creating an environment of learning and development, so as to equip Members with the necessary levels of skills and understanding in order to undertake their roles effectively.

Members were referred to the Appendices of the report and provided with an overview of the detail contained within them. The Clerk/Monitoring Officer stated that should Members feel that they needed any additional training or development requirements throughout the year, specific requests for such training could be made.

Councillor J Warman commented that he had been impressed with the level of Member Development offered to Members within the Fire Authority. Councillor G Walker expressed his disappointment that Members attendance at Fire Stations had not been included in the programme. The Chief Fire Officer responded and informed Members that the Service encourages Members attendance at all Fire Stations within the Service area and reported that he was aware that many Members had been attending their local Fire Stations.

RESOLUTION

It was RESOLVED that Members approve the Member Development Strategy 2016/2021 and the Member Development Programme 2016/17.

13 TO RECEIVE A REPORT ON THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) (WALES) (AMENDMENT) ORDER 2016 AND UPDATES TO THE CONSTITUTION.

The Clerk/Monitoring Officer presented a report to Members on the amendments made by the (Model Code of Conduct) (Wales) (Amendment) Order 2016. Members were provided with an outline of the changes made and referred to Appendix 1, which set out a copy of the draft updated Model Code of Conduct.

? What was this regarding? The Clerk/Monitoring Officer confirmed that guidance would be issued to Members from the Ombudsman in relation to the interpretation of the new code.

Councillor C Evans welcomed the letter issued by Welsh Government and stated that he felt it provided clarification with regards to the requesting of dispensations for Members.

RESOLUTION

It was RESOLVED that Members note the (Model Code of Conduct) (Wales) (Amendment) Order 2016, and agree the adoption of the amended Code by the Authority.

14 TO RECEIVE A VERBAL UPDATE ON THE WELSH LANGUAGE STANDARDS.

The Head of Corporate Communications and Business Development provided a verbal update to Members on the Welsh Language Standards. Members were informed that new Welsh Language Standards had been introduced from the Welsh Language Commissioner, under which the Fire Service had a 6-week period to respond to the compliance notice issued by the Commissioner. It was reported to Members that each Head of Department had been working closely with the Head of Corporate Communications and Business Development with regards to the implementation of the new standards.

The Chair stated that she wished to work closely with the Head of Corporate Communications and Business Development with regards to the revised Standards.

Councillor P Black enquired on the volume of items translated within the Service. The Head of Corporate Communications and Business Development confirmed that the Service was currently very proactive with regard to the current standards and were looking at the translation costs, as the Standards would require the internal intranet to be made available in the Welsh Language for Service employees. Councillor Black responded and stated that the Welsh Government had recently procured an automatic translation system, which had reduced their translation costs by 20%. The Head of Corporate Communications and Business Development advised Members that a further update would be provided to them on the 30 June.

RESOLUTION

It was RESOLVED that Members note the verbal update regarding the Welsh Language Standards.

- 15. TO RESOLVE, THAT PURSUANT TO SECTION 100A (4) OF THE LOCAL GOVERNMENT ACT 1972, THAT THE PRESS AND PUBLIC BE EXCLUDED FROM THE MEETING FOR THE REASON, THAT IF THEY WERE PRESENT, IT IS LIKELY THAT THERE WOULD BE A DISCLOSURE TO THEM OF EXEMPT INFORMATION WITHIN THE DESCRIPTION OF SCHEDULE 12A TO THE LOCAL GOVERNMENT ACT 1972, NAMELY:**

PARAGRAPH 12: INFORMATION RELATING TO A PARTICULAR INDIVIDUAL

PARAGRAPH 14: INFORMATION RELATING TO THE FINANCIAL OR BUSINESS AFFAIRS OF ANY PARTICULAR PERSON (INCLUDING THE AUTHORITY HOLDING THAT INFORMATION).

RESOLUTION

It was RESOLVED that the press and public be excluded from the meeting pursuant to Section 100A (4) of the Local Government Act 1972 for the above reasons.

The Chief Fire Officer C Davies, Director of Operational Support and Improvement R Quin, Treasurer/Director of Resources E Aitken, The Corporate Head of Response R Thomas, The Corporate Head of Prevention and Protection M Harries, Executive Support Officer I Cray, and the Corporate Head of Operational Support and Improvement K Jones departed the meeting at this point.

16 TO RECEIVE AND APPROVE A REPORT ON AN ANNUAL PAY REVIEW PROCESS FOR CHIEF OFFICERS

The Clerk/Monitoring Officer presented a report to Members on the Annual Pay Review process for Chief Officers. The Committee were informed that Members of the Chief Officers' Remuneration Committee had agreed at its meetings on the 07 March and 25 April 2016 for the introduction of an annual locally advised pay review process for Chief Officers.

Members were referred to Appendix 1, an extract from the Conditions of Service, Gold Book, which provided guidance on the implementation of a local salary structure.

RESOLUTION

It was RESOLVED that the Fire Authority approves the arrangements and improvements for a local pay review process for Chief Officers.

17 TO RECEIVE AND CONSIDER A REPORT ON THE RE-EMPLOYMENT OF RETIRED FIREFIGHTERS

The Corporate Head of Operational Support and Improvement presented a report to Members on the re-employment of retired firefighters.

RESOLUTION

It was RESOLVED that the Fire Authority approved the recommendations outlined in the report;

Exclusion of the press and public lifted – Members of the press and public were now free to re-join the meeting.

18. Any other items of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to Section 100B (4)(b) of the Local Government Act 1972.

There were no items of urgent business.

The meeting ended at 13:00.