

The report is Not Exempt

The report is for Decision

REPORT TO: ANNUAL GENERAL MEETING

**MEETING DATE: 05 June
2019**

SUBJECT: APPOINTMENT OF MEMBERS TO OUTSIDE BODIES

SUMMARY

The Authority is represented by Members on a variety of outside bodies as detailed in Appendix 1, and Members are asked to consider representation at these bodies and confirm nominations for 2019/20.

RECOMMENDATIONS:

Members agree representation of the Authority on the outside bodies, set out in Appendix 1, for 2019/20.

REPORT APPROVAL

Clerk/Monitoring Officer:

**Comments: Approved
Date: 20.05.19**

Relevant Director:

**Comments: Not Applicable
Date:**

**Section 151 Officer
/Treasurer:**

**Comments: Approved
Date: 22.05.19**

**Chief Fire Officer/ Deputy
Chief Fire Officer**

**Comments: Approved
Date: 23.05.19**

BACKGROUND PAPERS USED IN PREPARATION OF THIS REPORT:

Annual General Meeting report 2018

Presenting the Report:

Dave Daycock
Clerk/Monitoring Officer to the Fire
Authority

Report Author(s) and Designation

Julie Owens
Democratic Services Officer

Date original report written

08/05/2019

Mae'r Adroddiad Heb ei eithrio

Mae'r Adroddiad AR GYFER PENDERFYNIAD

**ADRODDIAD I'R: CYFARFOD CYFFREDINOL
BLYNYDDOL**

**DYDDIAD Y CYFARFOD: 05
Mehefin 2019**

TESTUN: PENODIADAU AELODAU AR GYRFF ALLANOL

CRYNODEB:

Caiff yr Awdurdod ei gynrychioli gan Aelodau ar amryw o gyrff allanol fel y manylir yn Atodiad 1, a gofynnir i Aelodau ystyried cynrychiolaeth ar y cyrff hyn ac i gadarnhau yr enwebiadau ar gyfer 2019/20.

ARGYMHELLION:

Bod Aelodau yn pennu cynrychiolaeth penodiadau cyrff allanol, fel yr amlinellwyd yn Atodiad 1, ar gyfer 2019/20.

CYMERADWYO'R ADRODDIAD

Clerc:

**Sylwadau: Cymeradwywyd
Dyddiad: 20.05.19**

Cyfarwyddwr:

**Sylwadau: Ddim yn gymwys
Dyddiad:**

Cyllid/Trysorydd:

**Sylwadau: Cymeradwywyd
Dyddiad: 22.05.19**

**Prif Swyddog Tân / Dirprwy
Brif Swyddog Tân**

**Sylwadau: Cymeradwywyd
Dyddiad: 23.05.19**

PAPURAU CEFNDIR A DDEFNYDDIWDYD WRTH BARATO'I'R ADRODDIAD HWN:

Adroddiad Cyfarfod Cyffredinol Blynyddol 2018.

Yn cyflwyno'r Adroddiad:

Dave Daycock
Clerc/Swyddog Monitro i'r Awdurdod Tân

Awdur(on) yr Adroddiad a'u Swyddi

Julie Owens
Swyddog Gwasanaethau Democrataidd

Dyddiad yr ysgrifennwyd yr adroddiad
gwreiddiol

08/05/2019

**REPORT TO THE ANNUAL GENERAL MEETING
05 JUNE 2019
APPOINTMENT OF MEMBERS TO OUTSIDE BODIES**

1 Summary

- 1.1 The Authority is represented by Members on a variety of outside bodies as detailed in Appendix 1, and Members are asked to consider representation at these bodies and confirm nominations for 2019/20.

2 National/Wales Position

- 2.1 All Fire and Rescue Authorities are represented on outside bodies by their Members, in similar terms to Mid and West Wales.

3 Mid and West Wales Fire and Rescue Service Current Position

- 3.1 The Fire Authority is represented by its Members who serve on a number of external bodies in order to discuss, develop and participate in National decision making and policy formulation on issues relating to or affecting the Fire Authority, or to generally represent the Authority at specific bodies, in order to raise awareness of issues and facilitate effective service delivery. Members are requested to consider continuing attendance at these outside bodies, and determine representation on them for 2019/20. A list of these bodies is set out in Appendix 1.

4 Proposal

- 4.1 That Members represent the Fire Authority on the relevant bodies.

5 Financial/Procurement Implications

- 5.1 All financial impacts of this report are contained within existing budgets.

6 Risk Assessment/Legal Implications

- 6.1 Participation in National decision making and policy formulation on issues relating to or affecting the Fire Authority is a requirement within Members' role descriptions.

7 Equality and Diversity Including Welsh Language

- 7.1 There are no Equality and Diversity implications associated with this report.

8 Human Resource and People Development

- 8.1 There are no Human Resource and People Development implications associated with this report.

9 Information and Communications Technology (ICT)

- 9.1 There are no ICT implications associated with this report.

10 Estates

- 10.1 There are no Estates implications associated with this report.

11 Service Delivery

11.1 Improved awareness of wider issues will enhance Service Delivery.

12 Fire Authority Governance

12.1 The appointment of Members to outside bodies is a requirement set out in Article 4 of the Constitution.

13 Consultation & Communication

13.1 Considered not relevant to this report.

14 Evaluation

14.1 Considered not relevant to this report.

15 Well-being of Future Generations (Wales) Act 2015

15.1 Representation at outside bodies will support the aspirations of the Well-being framework.

16 Data Protection and Privacy Issues

16.1 There are no Data Protection or Privacy implications associated with this report.

17 Recommendations

17.1 Members agree representation of the Authority on the outside bodies, set out in Appendix 1, for 2019/20.

APPOINTMENTS AND NOMINATIONS TO OUTSIDE BODIES

The Fire Authority is represented on a number of outside bodies and Members are requested to determine their representation for 2019/20 on the following bodies to help raise awareness of issues and facilitate effective service delivery.

Committee/Forum	Representation in 2019/20	Number of Meetings Held 2018/19
WLGA Executive Board (formerly WLGA Coordinating Committee)	Chair	4 meetings (The location of the meeting will determine which member will represent the three Fire & Rescue Authorities.) 19 July 2018 26 October 2018 25 January 2019 24 May 2019
WLGA Council	Chair	4 meetings: 29 June 2018 28 September 2018 30 November 2018 29 March 2019
WLGA Fire and Rescue Panel	Chair and Deputy Chair	2 meetings: 21 June 2018 11 January 2019
LGA Fire Commission	Chair	2 meetings: 12 October 2018 24 May 2019
FRA Chiefs & Chairs meetings with Minister	Chair or Deputy Chair	4 meetings: 02 July 2018 19 September 2018 14 January 2019 20 February 2019
National Issues Committee	Chair and Deputy Chair	1 meeting: 25 September 2018
Public Service Boards	Chair or Deputy Chair	Each Constituent Authority holds on average 5 meetings each year. Additional workshops are also held on an ad-hoc basis.
Swansea Public Service Board Scrutiny Panel (<i>NB: scrutiny panels may be set up by other Constituent Authorities during the course of the 2019/20 municipal year</i>)	1 Member	5 meetings: 18 July 2018 03 October 2018 6 February 2019 3 April 2019 14 May 2019