

**AWDURDOD TÂN AC ACHUB CANOLBARTH A GORLLEWIN
CYMRU**



MID AND WEST WALES FIRE AND RESCUE AUTHORITY

**NOTE: THESE MINUTES ARE SUBJECT TO CONFIRMATION BY THE
RESOURCE MANAGEMENT COMMITTEE AT ITS NEXT MEETING**

**CYFARFOD O'R PWYLLGOR RHEOLI ADNODDAU
MEETING OF THE RESOURCE MANAGEMENT COMMITTEE**

DYDD LLUN, 14 TACHWEDD 2016

MONDAY, 14 NOVEMBER 2016

**PENCADLYS Y GWASANAETH TÂN AC ACHUB
HEOL LLWYN PISGWYDD, CAERFYRDDIN
FIRE AND RESCUE SERVICE HEADQUARTERS,
LIME GROVE AVENUE, CARMARTHEN**

10.00 – 13.20

73% PRESENOLDEB/ATTENDANCE

Presennol yn y Cyfarfod/Present at Meeting:

CADEIRYDD/CHAIRPERSON:	S Paddison
IS-GADEIRYDD/ DEPUTY	
AELODAU/MEMBERS:	Cyng/Cllrs: C Anderson, P Black, C Evans, W Evans, L Frayling, R Llewellyn, K Pearson, R Rees-Evans, G Thomas, E Williams
YMDDIHEURIADAU/APOLOGIES:	J Curtice, J Hale, P Pritchard, J Warman
YN BRESENNOL /IN ATTENDANCE:	C Davies, E Aitken, R Quin, C Jackson K Jones, I Cray, R Thomas, M Harries, D Daycock, Cllr J Dudley (non voting committee member/observer)

1 APOLOGIES FOR ABSENCE

Apologies were received from Councillors J Curtice, J Hale, P Pritchard and J Warman.

2 DECLARATION BY MEMBERS OF ANY PERSONAL OR PREJUDICIAL INTERESTS

All Members present declared that they had a personal interest in any business relating to, or affecting their own Constituent Authority.

All Members declared a personal interest in all budget related matters (discussed at items 7 and 8 of the agenda).

All Members present declared that they had a personal interest in item 12 of the agenda, namely the Independent Remuneration Panel for Wales Draft Annual Report 2017/18.

3 CHAIR'S ANNOUNCEMENTS / PERSONAL MATTERS

The Corporate Head of Resources provided Members with an overview of a significant fire incident which had occurred on 12 November 2016 and had tragically resulted in the death of a 68 year old gentleman. Members were informed that the deceased gentleman had not previously been identified as a vulnerable person and therefore no referrals had been made to the Service to categorise him as high risk. Following a query from the Chair, the Corporate Head of Resources clarified that no smoke alarm had been fitted by the Service in the gentleman's home, however further information would be available on conclusion of the fire investigation.

The Chief Fire Officer updated Committee regarding an incident which had occurred at Sandfields Comprehensive School Port Talbot on 13 November 2016. Members were informed that the fire had been contained to a store room and an investigation was currently ongoing by the Police.

The Chair informed Committee that improved audio facilities by way of a roving mic would be provided for full Fire Authority meetings.

4 TO CONFIRM AS A CORRECT RECORD THE MINUTES OF THE RESOURCE MANAGEMENT COMMITTEE HELD ON 18 JULY 2016.

The minutes of the meeting held on 18 July 2016 were received and confirmed as a true record of the proceedings, subject to the following amendment:

Page 6, paragraph 1 – *'and Councillor S Paddison'* to be removed.

Matters Arising

Page 4, paragraph 5 – The Director of Operational Support and Improvement confirmed that costings regarding the repair of Service vehicles had been included within the Health, Safety and Welfare Performance report, which would be considered

at item 11 of the current agenda.

Page 5, paragraph 2 – The Corporate Head of Operational Support and Improvement confirmed that costings associated with the decrease in sickness figures had been included within the Health and Wellbeing report which would be considered at item 10 of the current agenda.

Page 5, paragraph 3 - The Corporate Head of Operational Support and Improvement confirmed that Trade Union representatives had not been agreeable to the suggestion of increasing employee contractual notice periods as a means of assisting with succession planning as such an arrangement did not form part of Nationally set employee terms and conditions of service.

5 TO RECEIVE AND NOTE A VERBAL UPDATE REGARDING THE STATEMENT OF ACCOUNTS FOR THE FINANCIAL YEAR ENDED 31 MARCH 2016

The Treasurer informed Members that an update on the Statement of Accounts had also been provided at the Performance, Audit and Scrutiny Committee held on 31 October 2016 to ensure that all Members had been provided with the opportunity to discuss the matter in detail.

The Treasurer apologised to Members for the unclaimed VAT issue which had been highlighted to Members at the Extraordinary General Meeting held on 29 September 2016. Members were assured that an internal management investigation had been instigated which would identify any further processes required to be implemented to prevent anything similar happening in the future. The Treasurer acknowledged that a significant process failure had occurred, which had resulted in some financial loss to the organisation. It was however clarified that VAT money did not form part of the Authority's budget planning processes, and consequently there had been no impact on any budget decisions taken during the last 3 years. Members were further assured that all previous Statement of Accounts which had been approved had been correct.

The Treasurer clarified to Committee that the media reports quoting £46,000 interest payments paid on long term loans as being directly attributed to the delay in submitting the VAT returns, were in fact incorrect. It was explained that low interest long-term loans as a means of supporting planned capital expenditure was a routine part of usual business processes and as such, there was no link between the loans taken, or the interest of the loans, and the delay in submitting the VAT returns.

Members were informed that the Authority had incurred a financial loss in the region of between £5,000 and £6,000 per annum over the 3 year period which could be attributed to the loss of interest which would have been gained from the VAT money, had it been claimed on time.

The Treasurer reported that the consensus of views of members from the Performance, Audit and Scrutiny Committee was to ensure that all matters be addressed satisfactorily prior to approving the finalised Statement of Accounts and Members were therefore agreeable to concluding matters in 2017, if required.

Members were also assured that the Authority had complied with all legislative requirements to date in approving the draft Statement of Accounts.

The Treasurer informed Members that a second issue affecting the timings of the closure of the Statement of Accounts related to the adjustment in valuations whereby the Service had been required to rework its valuation of assets dating back to 2011.

In response to a query from Councillor P Black, the Chief Fire Officer explained that an internal investigation had commenced which was led by an operational Group Manager and supported by a non-operational member of staff of the same rank. The aim of the management investigation was to provide learning outcomes to ensure that no similar incidents would occur in future. The Chief Fire Officer further clarified that the results of the management investigation would establish whether a breach of policy had occurred and therefore determine the next appropriate course of action.

Following a query from Councillor G Thomas, the Treasurer clarified that the VAT monies had not been returned to the Authority to date as the HMRC inspection was ongoing.

Councillor G Thomas, supported by Councillor R Rees-Evans, expressed the view that in the interest of openness and transparency, the next Statement of Accounts should be approved by the full Fire Authority. In response to a query from the Chair, the Clerk / Monitoring Officer clarified that approval of the Statement of Accounts would be carried out by the full Fire Authority where possible, and that accordingly any such approval would only be delegated to the Performance, Audit and Scrutiny Committee when it was considered appropriate and necessary to do so in line with the budgetary and financial timetable.

Councillor K Pearson stressed that the Authority's previous external auditors, KPMG, should also be held to some account over the VAT issue and the Chief Fire Officer confirmed that discussions were ongoing with KPMG in this regard and Members would be updated in due course.

Councillor W Evans took the opportunity to express his confidence in the Treasurer that no similar issues would arise in future.

Councillor R Rees-Evans suggested that in future a rolling programme be introduced to value the Authority's assets which was duly noted by the Treasurer.

RESOLUTION

It was RESOLVED that the verbal update regarding the Statement of Accounts for the Financial Year Ended 31 March 2016 be noted.

6 TO RECEIVE AND NOTE A VERBAL UPDATE ON THE HR/PAYROLL SYSTEM IMPLEMENTATION AUDIT

The Director of Resources provided Committee with an update on the HR/Payroll System Implementation Audit. Members were informed that the internal audit report

had been circulated to the Committee in July 2016 and a number of subsequent questions had been raised by Councillor P Black which he had requested be addressed at the Resource Management Committee.

Committee were provided with detailed information relating to the HR/Payroll system's three phased project, including system integration issues, timings, costings and contract terms and conditions.

Councillor P Black expressed his disappointment that the Internal Audit report relating to the HR/ Payroll system had not addressed all the relevant issues and requested that the Director of Resources provide a written response to each question to Members of the Resource Management Committee.

In response to queries raised by Councillor G Thomas, the Director of Resources clarified that manual intervention was required for certain aspects of the Payroll system, however Members were assured that the finalised data/information was correct. Furthermore, it was clarified that a number of the system errors related to payments made to on-call staff, and that accordingly South Wales Fire and Rescue Service had experienced fewer ongoing issues in this regard due to the different payment structure provided to its on-call employees.

The Director of Resources reported that a further update would be provided to the Resource Management Committee at its meeting on 16 January 2017.

RESOLUTION

It was RESOLVED that the verbal update regarding the HR/Payroll System Implementation Audit be noted.

7 TO RECEIVE AND NOTE THE BUDGET MONITORING REPORT FOR THE FINANCIAL YEAR 2016/17

The Director of Resources presented the Budget Monitoring Report for the financial year 2016/17 to Members and provided clarification on errors within section 3.4 and Appendices 1 and 3 of the report. Committee were informed that a revised report would be circulated to Members of the Resource Management Committee on conclusion of the meeting.

Members' attention was drawn to Appendix 1 of the report which compared the estimated net revenue expenditure to 31 March 2017, against the profiled working budget for the same period. Reference was made to Appendix 2 of the report which showed the gross operational cost of grant funded activity.

Committee were provided with an overview of the expenditure on capital projects to 31 March 2017, compared against the Approved Capital Programme, together with an overview of the Financial Summary of the Joint Public Service Centre Project, set out at Appendix 4 of the report.

In response to a queries raised by Councillor K Pearson regarding capital monitoring,

the Director of Resources clarified that the sum to be financed by reserves was not allocated to specific assets. Furthermore, the Chief Fire Officer explained that station upgrade expenditure had been put on hold pending the outcomes of the Service Review.

The Director of Resources clarified to Councillor P Black that the underspend in support staff could be attributed in the main to the cost of agency staff and temporary contracts.

Following comments made by Councillor P Black, the Director of Resources confirmed that the financial summary of the Joint Public Service Centre Project set out at Appendix 4 of the report would be revised for future reports which would separate revenue and capital expenditure thereby making it easier for Members to scrutinise.

The Chief Fire Officer, in response to a query raised by Councillor K Pearson, clarified that the Performance, Audit and Scrutiny Committee had a governance and scrutiny role in reviewing the Joint Public Service Centre Project progress, whereas the Resource Management Committee were responsible for monitoring its financial expenditure. The Committee were informed that a 10% variance tolerance had been allocated to the project, though there was no formal overspend contingency in place. The Chief Fire Officer assured Members that any overspend incurred would be offset by the savings derived on completion of the project.

In response to a query made by Councillor P Black, the Chief Fire Officer provided an overview of the Joint Public Service Centre Project structure.

RESOLUTION

It was RESOLVED that the Budget Monitoring Report for the Financial Year 2016/2017 be noted.

8 TO RECEIVE AND APPROVE THE JOINT REPORT OF THE CHIEF FIRE OFFICER AND THE DIRECTOR OF RESOURCES ON THE BUDGET REQUIREMENT FOR THE FINANCIAL YEAR 2017/18

The Director of Resources presented the report on the budget requirement for the 2017/18 financial year which had been directed by the Budget Corporate Planning days held in April, June and September 2016 and had culminated in Officers developing two options for the budget level for 2017/18 for Members' consideration. Committee were referred to Appendix A of the report which showed an option of a budget increase of 3.8% falling on constituent authorities and these were compared with Appendix A2 of the report which showed a budget increase of 2.8% falling on constituent authorities.

The Director of Resources provided Members with the background to the budget requirement in the context of the National position and reported that the Provisional Settlement announcement for 2017/18 was 0.5% on average.

The Director of Resources reported that the Final Local Government Settlement was scheduled to be announced on the 21st December 2016 and it was unlikely that the Final Settlement would vary significantly from the Provisional Settlement this year. The Final determination on the budget would be made at the Fire Authority on 6th February 2017.

Members were provided with an overview of the substantial real cash efficiencies made over the last 10 years from a combination of operational and corporate initiatives which had resulted in savings of £9.0million (20%) of the budget. Such efficiencies had resulted in a reduction in staffing numbers on stations by 27% and middle/senior manager posts by 34%.

Reference was made to an on-going public survey which attempted to seek views on various aspects of the Fire and Rescue Service and the results to date indicated that of the 2000 respondents, 80% would prefer to pay more to prevent any further cuts in service delivery. It was reiterated that any further erosion of the budget would compromise service delivery and prohibit diversification activities, which would place a greater burden on Constituent Authority services such as housing and social services.

Members were provided with an overview of the level of reserves and details of the projects which the reserves had been committed to. The Director of Resources further emphasised that the budget had been constructed based on the assumption that the allocation of grants would continue into 2017/18 and that Emergency Services Mobile Communications Programme (ESMCP) monies would be provided by Welsh Government.

Committee were informed that an additional financial pressure in the region of £240k had recently been identified due to the revaluation of non-domestic rates. The Director of Resources explained that the sum was being queried, however it was proposed that the additional burden would be funded either from reserves or any underspends in 2017/18 and then built into the baseline budget for following years.

The Chief Fire Officer provided an overview of the service implications comparing a 2.8% budget increase with a 3.8% budget increase. Committee were informed that a 2.8% budget increase would allow the Service to maintain all of its current operational capability. Furthermore, the newly introduced shift system at whole-time stations would continue as the anticipated savings would be realized and there would be no change in the response standard to the public. However, Committee acknowledged that whilst training competencies and management of the skills gap would continue, it would be challenging to improve further on a 2.8% budget increase. In addition, with regard to the Service Risk Review, whilst a 2.8% increase would enable a comprehensive and flexible suite of options to be developed for future years, a budget increase of 3.8% would be required to implement some invest to save changes to be delivered within the 2017/18 financial year.

The Director of Resources addressed a number of Members' queries in terms of the non-domestic rates, reserves, validation of the budget and the underspend on the revenue budget.

Councillor K Pearson suggested that the Committee recommend a budget increase of 2.8%, supported in some part from the Reserves as a means alleviating some of the significant budget pressures facing Local Authorities. The Director of Resources reiterated that the reserves had been allocated for specific projects and would therefore be significantly reduced in future. Furthermore, Members were reminded that utilising reserves as a temporary measure to support the budget would place greater pressure on Local Authorities in future years as any monies used would not form part of the following year's baseline budget.

Councillor P Black expressed his support for a one-off budget increase of 3.8% which would allow significant investment in employee training, whilst having a relatively minor impact on each Constituent Authority budget. Furthermore, he was of the view that as the reserves may be allocated to fund the additional financial burden from the recent increase in non-domestic rates, it should not be further depleted.

Councillor R Llewellyn, supported by Councillor E Williams, congratulated Officers for the significant real-cash efficiencies realised to date and noted their support for a budget increase of 2.8%.

Councillor K Pearson highlighted that the levy equalisation could be utilised to support the budget. Furthermore, it was requested that the budget report to the Fire Authority meeting on 12 December 2016 include a breakdown of the allocation of the budget to each Constituent Authority.

Councillor K Pearson moved recommendation A1 of the report, which was seconded. Upon being put, the recommendation A1 was lost.

Councillor Rees-Evans proposed an amendment to recommendation A2 which seconded and read as follows:

'That the Resource Management Committee recommend to the Fire Authority a budget increase of 2.8% plus the increase in Non-Domestic Rates.' Committee were informed that the Non-Domestic Rates was currently anticipated at £240k and would therefore equate to a total budget increase of 3.3%.

Upon being put, the amendment was lost.

The substantive motion set out at Recommendation A2 was then considered, and moved by the chair and seconded. Upon being put, Recommendation A2 was carried.

Consideration was then given to recommendation B of the report. Upon being put, the recommendation was carried.

Consideration was given to recommendation C of the report. Upon being put, the recommendation was carried.

Consideration was given to recommendation D of the report. Upon being put, the

recommendation was carried.

RESOLUTION:

It was RESOLVED that the Resource Management Committee recommend to the Fire Authority:

- A) For 2017/18, a net budget of £45,585,840, with £150,000 falling on reserves and £45,435,840 falling on the Constituent Authorities (an increase of 2.8%) (Appendix A2);***
- B) That the Capital Programme attached at Appendix B be approved, leading to the capital financing charges shown as additional in Appendix A2;***
- C) That approval be given to the additions laid out in Appendix C2;***
- D) That approval be given to the vehicle replacement programme attached at Appendix D.***

Councillor C Evans departed the meeting.

The meeting was adjourned 12:10 – 12:20.

9 TO RECEIVE THE HUMAN RESOURCES QUARTERLY UPDATE REPORT

The Corporate Head of Operational Support and Improvement presented a report on various Human Resources work-streams for the period of July to October 2016. Committee Members were provided with a summary of the information contained within the report, which comprised various collaboration initiatives, progress made on the Service's Strategic Equality Plan 2016-2020, an update on the Service's Establishment figures, retirement and recruitment profiling, new legislative and regulatory factors and Firefighters' Pension Scheme Matters.

In response to a query from Councillor R Rees-Evans, the Chief Fire Officer provided a synopsis of the collaboration initiatives undertaken by the Community Safety department in respect of NEET (young people not in education, employment or training).

Following a question raised by Councillor K Pearson, the Corporate Head of Operational Support and Improvement confirmed that some manual adjustments of the HR/Payroll system was currently being undertaken, however it was not envisaged that additional temporary staff would be required whilst the process of implementing version 23 of the Core/HR software system took place during November 2016.

RESOLUTION

It was RESOLVED that the Human Resources Quarterly Update and Establishment Report be noted.

10 TO RECEIVE AND NOTE THE HEALTH AND WELLBEING QUARTERLY UPDATE REPORT

The Corporate Head of Operational Support and Improvement presented the Health and Wellbeing quarterly update report to Members. Attention was drawn to the sickness absence figures for the reporting period 1 April 2016 – 30 September 2016 which showed a current average sickness rate of 4.27 shifts per employee and equated to a projected overall figure of 8.54 shifts per employee for 2016/17. The Committee were provided with comparison absence monitoring figures for 2013/14 (9.59 shifts lost), 2014/15 (8.47 shifts lost) and 2015/16 (8.00 shifts lost). A breakdown of the non-cashable costings associated with the decrease in sickness figures was also provided to Members. Councillor K Pearson expressed her gratitude for the continual improvement in the health and wellbeing information provided to the Resource Management Committee.

Committee were referred to the Appendices attached to the report which provided the detail of the absence performance for the Service and the Corporate Head of Operational Support and Improvement paid tribute to the staff within the Human Resources department for the production of accurate and timely absence monitoring information.

The Corporate Head of Operational Support and Improvement also provided Members with an update on the progress made with the Baseline Fitness Assessments. In response to a query raised by Councillor P Black, Members were informed that employees who failed the fitness assessment would be placed on restricted duties and be provided with a total of 3 attempts, over a 9 month period, to improve their fitness levels to a satisfactory level.

Councillor K Pearson departed the meeting at 12:50.

In response to a query from Councillor S Paddison, the Chief Fire Officer confirmed that two different fitness levels (35 V02 max for Officers and 42.3 V02 max for Operational Staff) were in place for officers and frontline members of staff and fitness equipment had been provided in strategic locations across the Service area as a means of facilitating members of staff to maintain or improve their fitness levels.

RESOLUTION

It was RESOLVED that the Health and Wellbeing report be noted.

11 TO RECEIVE AND NOTE A REPORT ON HEALTH, SAFETY AND WELFARE PERFORMANCE MANAGEMENT

The Director of Operational Support and Improvement presented Committee with the Health, Safety and Welfare Performance Management Report for the 01 April 2016 to 30 September 2016 reporting period.

Committee were provided with an overview of the On Duty Injuries by Command,

Departments and Visitors, all of which had been fully investigated and actions implemented to prevent a recurrence. Members were provided with details of the 9 injuries which had been reported to the Health and Safety Executive (HSE) under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR), 1 of which had been categorised as a major injury. Committee were reassured that the Service continued to raise awareness of the risks with regards to water training, and had subsequently put further prevention measures in place.

The Director of Operational Support and Improvement provided Members with a synopsis of the 4 attacks fire-fighters, 1 of which was categorised as physical and 3 of which were verbal abuse.

Members were provided with a summary of the 62 vehicle accidents and related performance data for the reporting period. Consideration was also given to the vehicle accident costings, which showed a reduction of 82% when compared with the same reporting period for the previous year. Committee were pleased to note that fewer significant vehicle accidents had occurred over the last year and this had resulted in the Service receiving a £20k rebate from the Service's insurance providers.

In response to a query from Councillor R Rees Evans, the Director of Operational Support and Improvement explained that the Service were exploring the introduction of body cameras and increasing the number of dash-cams with as a means of deterring attacks on fire-fighters and providing evidence when such instances did occur.

Councillor L Frayling departed the meeting at 13:10.

RESOLUTION

It was RESOLVED that the information contained within the Report be noted and that the continuous improvement made by the Service to improve matters of Occupational Health, Safety and Welfare be acknowledged.

12 TO RECEIVE AND NOTE THE DRAFT ANNUAL REPORT OF THE INDEPENDENT REMUNERATION PANEL FOR WALES 2017/18

The Clerk / Monitoring Officer presented a report to Members which summarised the findings contained within the draft annual report of the Independent Remuneration Panel for Wales 2017/18, regarding Members' allowances and remuneration.

It was reported to Members that the IRPW had determined that there was to be an increase of £15.00 on the basic salary for Members of Fire and Rescue Authorities, which would equate to £1,715 per basic salary, made payable from the date of the authority's Annual General Meeting.

Members were also reminded that the Fire Authority had formerly resolved to continue with its previous determination that the Authority would not adopt senior salaries for Committee Chairs or the Deputy Chair of the Fire Authority. The Clerk /

Monitoring Officer advised Members that should the Authority resolve to adopt senior salaries for committee Chairs or the Deputy Chair of the Fire Authority, this would incur an additional cost of £3,700 per senior salary, for 2017/18. Members of the committee were invited to consider whether to agree to recommend the previous policy to the Fire Authority.

Members were informed that the IRPW draft annual report had invited comments to be made regarding its proposals, to be sent in to the IRPW by the 28 November 2016. Accordingly, Members were requested to send their own individual comments directly to the IRPW by this date.

Councillor E Williams expressed the view that the a senior salary for the Deputy Chair of the Authority should be reinstated and a senior salary for Chairs of Committees should be introduced which would reflect the additional workload and responsibilities allocated to those roles. **Members considered and debated the implications of reinstating senior salaries to the Deputy Chair , and the chairs of the Committees.**

RESOLUTION

It was RESOLVED that

- 1. The IRPW's draft determinations in relation to members' allowances and remuneration, for implementation in the 2017/18 municipal year be noted.***
- 2. Committee Members (and all Members of the Fire Authority) send their individual comments directly to the IRPW by 28 November 2016.***
- 3. the Committee recommend to the Fire Authority that senior salaries be paid to the Deputy Chair of the Fire Authority and Committee Chairs for the 2017/18 municipal year.***

13 TO RECEIVE AND NOTE THE PEOPLE DEVELOPMENT AND TRAINING DELIVERY UPDATE REPORT

The Corporate Head of Operational Support and Improvement provided Members with an update on a number of issues relevant to the People Development and Training Delivery Departments. Of particular interest to Members was the introduction of an apprenticeship levy in April 2017 which would be a tax on UK employers to fund new apprenticeships. The levy would be charged at a rate of 0.5% of an employer with a wage bill of £3million or more, which equated to charges circa £165,000 for the Service. However, initial indications from Welsh Government appeared to suggest that technical skills for Emergency Services did not form part of the skills considered to attract funding, and as such return on investment would be an issue for the Service.

In response to a query from Councillor R Rees-Evans, the Director of Operational Support and Improvement confirmed that Rescue 365 was an accredited training provider and could potentially receive funding in this regard. The Corporate Head of Operational Support and Improvement reported that further clarification from the

Welsh Government would be sought and Members would be updated accordingly.

The Corporate Head of Operational Support and Improvement was pleased to inform Members that the Training Delivery Department had delivered a full programme of Risk Critical Training to operational members of staff during the last year which had culminated in the lowest Risk Critical Skills Gap to date of 2.8 %, which represented a further reduction of 0.7% on the previous reporting period and was significantly under the Service target of 5%.

RESOLUTION

It was RESOLVED that Committee note the work of the People Development and Training Delivery Departments.

14 TO RECEIVE AND NOTE A REPORT ON THE CIPFA CONFERENCE 12TH TO 14TH JULY 2016

The Chair provided an overview of the CIPFA Conference attended between 12th and 14th July 2016, which she felt had been both informative and thoroughly interesting. It was therefore recommended that the CIPFA Conference be maintained on the standing list of conferences.

RESOLUTION

It was RESOLVED that the CIPFA Conference be maintained on the standing list of conferences.

ANY OTHER ITEMS OF BUSINESS THAT BY REASON OF SPECIAL CIRCUMSTANCES, THE CHAIR DECIDES SHOULD BE CONSIDERED AS A MATTER OF URGENCY PURSUANT TO SECTION 100(B)(4) OF THE LOCAL GOVERNMENT ACT 1972.

There was no other business. The meeting closed at 13.20.