

Description:

Community Risk Reduction Headquarters comprises two sections, namely Community Safety and Legislative Fire Safety.

Its primary function is to develop, implement and co-ordinate strategy, policy, procedures, guidance and training in relation to fire and community safety. The Department supports County Commands to achieve the effective and efficient delivery of fire and community prevention and protection measures in their communities.

Resources:

An Area Manager heads the department, which comprises 5 legislative and 17 community safety personnel (including a South Wales Police officer). The Community Safety Section incorporates the Arson Reduction Team, a Home Safety team and Specialist Youth Team, of which the Arson and Youth Teams are part-funded by the Welsh Assembly Government. The all-Wales Arson Reduction Co-ordinator is also based within the CRR department. The post is funded by the Welsh Assembly Government.

Sustainable Development

In discharging the Service's aims and objectives, consideration will be given to minimising the negative impact we have on our natural and built environment as a result of our activities.

The Directorate, consistent with the WAG environmental sustainability agenda, will be purchasing smoke alarms using optical detection devices instead of the traditional ionising radiation to ensure that harmful waste is minimised. By reducing fires generally, a huge contribution to reduce the carbon footprint of Mid and West Wales is being achieved.

Budgetary and Resource Implications

MWWFRS published their 3 Year Risk Reduction Plan in 2007, within this plan there was explicit support for the redistribution of internal resources to increase the Community Safety activity, with resources being allocated to the department and County Commands to target, and in many instances, expand and develop an already extensive programme of engagement and educational activities.

Efficiency Gains

The Directorate will deliver through its core activities many cashable gains to society at large. There will be evidence of non-cashable gains to the service through more efficient use of resources and staff, and also in the wider community through less disruption due to fire, road traffic collisions and other emergencies

As identified previously, the Community Risk Reduction department is delivering an extensive range of community safety activities and Legislative processes, for which 3 additional posts have been identified to support service delivery in County Commands. Whilst previously identified within the RRP as future developments with the necessary funding support, the C.R.R. department has continued to implement and deliver the additional legislative impacts with minimal extra growth.

Implementing the Road Traffic Collision Strategy to reduce the number of R.T.C.'s will provide societal cashable and non cashable benefits.

**Mid and West Wales Fire and Rescue Service
Performance Management Framework Objectives.**

Customer.

Trusted and respected by communities.	More than Emergencies	Saving lives and protecting communities.
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**Finance &
Resources.**

Managing within budget.	Making efficiencies.	Allocating Resources to priorities.	Alternative funding and resources
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Business Process.

Managing People.	Risk Reduction Planning.	Partnership Working
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**Learning &
Growth.**

Effective and Empowered
People.

**COMMUNITY RISK REDUCTION
BUSINESS PLAN FOR YEAR APRIL 2009 - MARCH 2010**

Ref	Objectives	Target Date	Progress monitor	Outcome	Activities	Officer Responsible	Cost / Savings £	Budget/ Funding Source
					Departmental			
CRR1	Effective and Empowered People	1. 31/03/10	Twice Annually	Competent staff to deliver/co-ordinate the professional activities and have the skills to undertake their role and understand their job responsibilities	1. Monitor skills matrix to ensure skill requirements are met	1. Head of CS & LFS; LFS Tng Officer & YDO	1. Nil	1.
		2. 30/09/09 & 28/02/10	Twice Annually		2. Undertake Personal Performance & Development Reviews	2. Line Managers	2. Nil	2.
		3. 30/09/09	Twice Annually		3. Review job descriptions	3. Line Managers	3. Nil	3.
		4. 30/09/09	N/A		4. Identify training needs and agree individual training plans	4. Line Managers	4. Probable training costs	4. Revenue CRR and/ or P.O.D.
		5. 31/03/10	Twice Annually		5. Monitor individual training plans	5. Head of CS and LFS; Line Managers	5. Nil	5.

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Ref	Objectives	Target Date	Progress monitor	Outcome	Activities	Officer Responsible	Cost / Savings £	Budget/ Funding Source
					Non-Departmental-			
		6. 31/03/10	Twice Annually		6. Monitor organisational skills matrix and identify any skills gaps for CRR and fire investigation personnel in CC.	6. Head of LFS & CS; LFS Training Officer & YDO	6. Nil.	
		7. 31.03.10	Skills Gap		7. Identify training needs to ensure that staff have the appropriate skills to fulfil their role.	7. Head of CS/LFS	7. Potential cost	7.Revenue CRR
		8. 31.03.10			8. Introduce Assessment/Verification process	8. Head of CS/LFS		
		9. 31.03.10			9. Research introduction of Eng. Tech. qualification for fire safety personnel	9. Head of LFS	9. Approx £10k	9.Revenue CRR

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					Domestic			
CRR2	RRP	1. 31/03/10		The production and implementation of risk reduction strategies and policies for strategic service improvements.	1. Liaise with ORM to further develop FSEC, WIMD, fire data, etc. to improve identification of high-risk areas and groups through station risk profiling	1. Head of CS	1. Nil	1.
		2. 31/03/10			2. Work with ORM and CC to ensure auditable programme exists for HFSA's in high risk areas. Focussing upon those properties outside the 10 min attendance time	2. Head of CS	2. Societal reduction due to less incidents	2.
		3. 31/03/10	6 visits annually		3. Monitor CC performance against national and local PIs and targets. Visit each County Commander to assist in the delivery of Command CS targets and ensure consistency of approach.	3. Head of CS	3. Nil	3.

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		4. 30/06/10			4. Review current trial, and possibly expand, regarding the use of an external agency to generate HFSC requests utilising information and analysis from the Powys Fire fighter Charity pilot	4.Head of CS	4.£33k pa (*)	4.Revenue – CRR or external funding.
		5. 30/03/10			5. Identify station/s and initiate a trial using PDA devices to assist commands with the delivery of HFSC 6. HFSC target for the Service for 09/10 is 25,000 checks	5.Head of CS	5.10k	5.Revenue from CRR
					Non-Domestic			
		6. 31/03/10	1 Monthly		7. Review current Guidance Notes, Information Sheets, Standard Letters and Phrases	6.Head of LFS	6.Nil	6.
		7. 31/03/10	Twice Annually		8. Monitor CC delivery of the risk-based inspection programme	7.Head of LFS	7.Nil	7.
		8. 31/03/10	N/A		9. Liaise with CIS to progress the provision of electronic equipment for recording inspections and audits	8.Head of LFS	8.£40-50k (possibly partly offset by savings in CIS) (*)	8.Revenue – CRR/CIS

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		9. 30/09/10	Project April to June		10. Conduct a third awareness raising campaign on the Fire Safety Order for SMEs.	9. Head of LFS	9. Income generation – approx. £10k.	9.
		10. 31/03/10	N/A		11. Monitor CC performance against national and local Pls and targets	10. Head of LFS	10. Nil	10.
		11. 31/03/10	Project April to March		12. Progress the introduction of FSI0 registration on the IFE Register of Risk Auditors	11. Head of LFS	11. Approx. £5k (first year) then £3k pa (*)	11. Revenue – CRR
					Youth and Education			
		12. 31/03/10	22 visits p.a.		13. Support, monitor, and ensure consistency between YFF branches; work towards becoming an accredited centre	12. YDO	12. Ongoing running costs – salaries and incidentals	12. Revenue – CRR & CC
		13. 31/03/10	6 audits p.a.		14. Audit Command work with LEAs in providing fire safety information to CYP	13. Ed. Adviser	13. Nil	13.
		14. 31/03/10	6 audits p.a.		15. Audit Command work with YOTs to refer individuals and groups to training schemes and diversion work and identify good practice in Youth Engagement Programmes	14. YEO	14. Nil	14.

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		15.31/03/10	2 per person per year, 18 visits in total		16. Support, monitor and assess the quality of delivery of the SEP as identified in the Service Education Policy	15.Ed. Adviser	15.Nil	15.
		16.31/03/10	12 monitoring visits p.a.		17. Monitor the content and delivery of SEP to BME pupils in schools and further education premises.	16.Ethnic Outreach Officer	16.Nil	16.
		17.31/03/10	10 Phoenix p.a.		18. Support the delivery of Phoenix and other YEP through the specialist Youth Team (SYT)	17.YDO	17.	17.Revenue – CRR
					Road Safety			
		18.31/03/10			19. Demonstrate continued commitment to European Road Safety Charter status	18.Head of CS & RSO	18.Nil	18.
		19.31/03/10			20. Prioritise and progress recommendations from RTC Reduction Scoping Study	19.Head of CS & RSO	19.Possible	19.Revenue - CRR
		20.31/03/10	6 audits p.a.		21. Assist and direct delivery in line with the strategy with County Commanders.	20.Head of CS & RSO	20.Possible	20.Revenue – CRR/CC

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		22.31/03/10			22. Audit the Commands road safety work ensuring consistency of approach 23. Further develop close liaison with other FRS and Road Safety Groups	22. Head of CS & RSO	22. Nil	
					General			
		23.31/03/10			24. Review Service strategy and policy documents for FACE, Firesafe, YFFs, Partnerships and Non-domestic Premises	23. Head of CRR, CS & LFS and Partner-ships Officer	23. Nil	
		24. 30/03/10			24. To appoint a legal/technical officer and a Partnerships Officer to support the increasing work load to be located in the CRR dept	24. Head of CRR	24. Salary costs - £100k	24. Additional Revenue from CRR

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CRR3	Partnership Working	1. 31/03/10	One partnership per quarter	1. Identify and establish partnerships to enhance the effective delivery of community risk reduction measures.	1. Initiate and establish partnership arrangements with organisations that provide access to those most vulnerable to fire on a Service-wide basis. Focus particularly on the young, elderly and disabled, with primary objective to generate HFSC referrals, especially in identified high risk urban and remote rural locations.	1. Partnership Officer	1. Nil	1.				
		2. KS3 30/09/09 KS4 31/03/10							2. Introduce All-Wales education programme for KS 1-4	2. Ed. Adviser	2.	2. WAG
		3. 31/03/10							3. Assist Commands to engage in multi-agency education initiatives	3. Ed. Adviser	3. Nil	3.
		4. 31/03/10	Project April to March	4. Review protocols with Police for FI, and develop an F.I. MoU with Dyfed-Powys police.	4. Head of LFS	4.	4.					

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		6.31/03/10	N/A		5. Progress and ensure consistency of approach in relation to the all Wales Fire Investigation strategy			
		7.31/03/10	N/A		6. Promote the use, and raise the awareness of the benefits of sprinkler protection in schools, other high risk non domestic and domestic premises	6.Head of LFS and CS	6.Nil	6.
		8.31/03/10	Map during first 6 months. Policy by 31/3/10		7. Liaise with ORM to develop better data analysis of domestic and non-domestic fire statistics, particularly those relating to casualties, to inform the focus of CRR work.	7.Head of LFS and CS	7.Nil	7.
		9.31/03/10			8. Identify and map BME/migrant communities in the Service area. Develop policy to engage with the identified most vulnerable groups.	8.Ethnic Outreach Officer/Ed. Adviser	8.Nil	8.
					9. Ensure compliance with the RES and action points 14-16 and 19 (Home Fire Safety for Disabled) from the DES are implemented.	9.Ed Advisor/Head of CS	9.Nil	9.

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		10.31/03/10	N/A		10. Ensure that action point GES.16 (review of partnership policies and procedures) from the Gender Equality Scheme is implemented as it relates to CRR	10.Head of CS and LFS	10.Nil	10.
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CRR4	Managin g within Budget	1. 31/03/10		All activities to be planned and fully financed in line with the budget cycle	1. Begin dialogue with WAG to agree funding of domestic smoke alarms & safety equipment beyond 2011. Review suitability and usage of current safety equipment	1. Head of CS	1.	1. W.A.G.				
		2. 31/12/10	N/A						2. Budget managers to analyse historical spend and forecast likely expenditure for the following year based on planned activity	2. Head of CS & LFS	2. Nil	2.
		3. 31/03/10	Monthly						3. Budget managers to monitor their respective budget codes	3. Head of CS & LFS	3. Nil	3.

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CRR5	Alternative Funding and Resources	1. 31/03/10		Introduce funding and resources additional to the FA budget to enable more community risk reduction work to be undertaken	1. Actively pursue funding and sponsorship from the National Assembly and other organisations to support CRR activities	1. Head of CS/ Partnerships Officer	1. Income generation, from external sources	
		2. 31/03/10			2. Identify external funding opportunities for CRR activities; advise and assist County Commands to submit bids	2. Head of CS/ Partnerships Officer	2. Possible income generation	

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CRR6	Saving Lives and Protecting Property	1 - 7: 31/03/10	Project April – March Project April – March Project April – March Project April – March Project April – March Project April – March	Reduce arson in the Service area, thereby reducing crime, ASB and property damage	<ol style="list-style-type: none"> 1. Contribute towards the reduction of vehicle arson and the removal of abandoned vehicles. Ensuring, as far as possible, that vehicles are removed within 12 hours of an incident. 2. Arrange the removal of abandoned gas cylinders within a timescale identified by risk (Low – 72hrs; Med. – 24hrs; High – immediate) 3. Engage with the business community offering and delivery arson awareness and crime prevention advice. 4. To inform and support the retrofit of sprinkler systems at existing school premises through research, data and vulnerability surveys. 5. Carry out vulnerability surveys at school premises to inform retrofit sprinkler installation. 	Arson Reduction Unit or specified officers; Head of CS	1 – 7: Nil	
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			<p align="center">N/A</p> <p>Project April – March</p> <p>Project April – March</p> <p>Project April - March</p>		<p>6. Reduce the risk to the community, emergency services and the environment posed by arson in vacant/derelict properties.</p> <p>7. Contribute to and support crime reduction at community level by developing and participating in problem orientated partnerships.</p> <p>8. Assist in the development of specific strategies relating to deliberately set grass and forest fires within areas of high activity.</p> <p>9. Develop Arson Reduction Toolkits as directed by JAG, implement training measures to support Command personnel in delivery.</p> <p>10. Identify Arson trends in Service area and implement preventative measures to support County Command staff.</p>	<p>Arson Reduction Team</p>		
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							<p>Note: Above indicate direct FRS costs. Savings will be generated for FRS by reduced turnouts. Other indirect savings will accrue to business and society</p> <p>(*) Indicates possible financial implications for future years.</p>	
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**COMMUNITY RISK REDUCTION
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Efficiency Gains

It is forecast that this Department will achieve the following efficiency gains from the objectives and actions outlined in this plan.

Efficiency Gains			
Recurring Efficiency Gains			
Action Reference (as above)	Brief outline of objective / action.	Cash Releasing	Non- Cash Releasing
Total forecast recurring efficiency gains for 2008/09			

Non-recurring Efficiency Gains			
Action Reference (as above)	Brief outline of objective / action.	Cash Releasing	Non- Cash Releasing
Total forecast non-recurring efficiency gains for 2008/09			