



TRANSPORT DEPARTMENT BUSINESS PLAN 2007 – 2008

Department Description

The Transport Department aims to provide an efficient, prompt, professional and cost effective Transport Service for the Fire and Rescue Service and end users as required within budget guidelines, with a view to maximum availability and optimum use of resources.

The role of the Transport Department is to:

Fully maintain, overhaul and inspect all Appliances and ladders, and associated equipment to ensure 24 hour availability.

Produce and maintain a strategic transportation procurement policy to ensure cost effective solutions to Operational requirements.

Compile various technical and professional specifications, for Appliances, Vehicles and Equipment, ensuring procedures are compliant with current legislation together with Best Practise being achieved for the Fire and Rescue Service.

Resources

The Transport Department employs 20 members of staff and is responsible for all Transport related expenditure on all the Operational and Support Fleet.

The Transport Services Manager, Transport Clerk, Stores Officer and Chargehand all operate out of the main workshops at Earlswood in Neath.

The remaining Transport staff, are spread between the other 4 Service Delivery workshops at Carmarthen, Wells, Haverfordwest and Aberystwyth.

BUSINESS PLAN FOR YEAR APRIL 2007 - MARCH 2008

Objective	Target Date	Interim Target	Outcome	Priority	Activities	Officer Responsible	Cost / Savings £	Budget/Funding Source
TRA 1.	03/08	Quarterly update			Continuation of the Appliance upgrade programme, which includes full Rescue Pump capability across the entire Operational fleet	TSM		Vehicle replacement programme
TRA 2.	03/08	Quarterly update			Maintain the collaboration and partnership working with North and South Wales Fire and Rescue Services on the Water Tender/Rescue Pump Technical Specification.	TSM		Vehicle replacement programme
TRA 3.	03/08	6 Monthly update			Continue with the ongoing successful award for ISO Accreditation.	All.	£2,000 cost p.a.	Transport Holding Account.

ESTIMATED TOTAL COSTS	ESTIMATED TOTAL SAVINGS
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