



# TRANSPORT DEPARTMENT BUSINESS PLAN 2009– 2010

## Department Description

*The Transport Department aims to provide an efficient, prompt, professional and cost effective Transport Service for the Fire and Rescue Service and end users as required within budget guidelines, with a view to maximum availability and optimum use of resources.*

*The role of the Transport Department is to:*

*Fully maintain, overhaul and inspect all Appliances and ladders, and associated equipment to ensure 24 hour availability.*

*Produce and maintain a strategic transportation procurement policy to ensure cost effective solutions to Operational requirements.*

*Compile various technical and professional specifications, for Appliances, Vehicles and Equipment, ensuring procedures are compliant with current legislation together with Best Practise being achieved for the Fire and Rescue Service.*

## Resources

*The Transport Department employs 20 members of staff and is responsible for all Transport related expenditure on all the Operational and Support Fleet.*

*The Transport Services Manager, Transport Clerk, Stores Officer and Chargehand all operate out of the main workshops at Earlswood in Neath. The Stores Officer is now employed through the Stores / Procurement Department.*

*The remaining Transport staff, are spread between the other 4 Service Delivery workshops at Carmarthen, Wells, Haverfordwest and Aberystwyth.*

**Transport Department  
BUSINESS PLAN FOR YEAR APRIL 2008 MARCH 2009**

Objective	Target Date	Interim Target	Outcome	Priority	Activities	Officer Responsible	Cost / Savings £	Budget/Funding Source
TRAN1	03/10	06/09	Collaboration with North Wales and South Wales Fire & Rescue on Vehicle/Appliance purchasing and Specifications.			TSM	<b>N/A</b>	N/A
TRAN 2	03/10	06/09	Continuation on ISO Accreditation for workshops with external and internal auditors.			<b>TSM / WSM</b>	£1500.	Transport Budget.
TRAN 3	03/10	06/09	Monitor and report on numbers of services carried out per workshop as to how many are planned.			TSM / WSM	N/A	N/A
TRAN4	03/10	06/09	Rescue Pump upgrade continuation and rollout into Powys Command completing the rollout programme across the Service.			TSM / WSM	Replacement programme.	Replacement programme.

<b>ESTIMATED TOTAL COSTS</b>	<b>ESTIMATED TOTAL SAVINGS</b>
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