

REPORT TO THE ANNUAL GENERAL MEETINGDATE: 3rd June 2009

REFERENCE:

SUBJECT: Schedule of Meetings 2009/2010**SUMMARY:**

Attached is the schedule of meetings for 2009-2010 which sets out the dates for the Fire and Rescue Authority and its Committees.

Additional dates for Members' diaries have also been included as Appendix A. Since the last AGM Members have attended a number of training Seminars, the subject areas having been identified as areas where specific training would be beneficial in terms of Member Development. Attached as Appendix B are the Training Seminars which have taken place over the past year and those planned for 2009/2010.

OBJECTIVES		IMPLICATIONS	
More than an Emergency Service		Operational Risk Management	
Trusted & Respected by our customers	√	Community Risk Reduction	
Saving Lives, Protecting Communities		Learning & Development	√
Managing within Budget		Service Control	
Allocate Resources to Priorities		Civil Contingencies & Resilience	
Efficiency savings		Finance & Procurement	
Alternative funding & resources		H.R.	
Managing People		ICT	
Risk Reduction Planning		CCMS	
Partnership Working	√	Transport	
Effective & Empowered People		Health & Safety	
		Premises	
		Sustainability & Environment	
		Welsh Language	
		Legal	
		Governance	√
		Equality & Diversity	
		Representative Body Consultation	

RECOMMENDATIONS:

That Members approve the attached schedule of dates.

BACKGROUND PAPERS USED IN PREPARATION OF THIS REPORT:

Constitution
Previous Schedule of Dates
Members' PDI's

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SCHEDULE OF MEETINGS 2009-2010

FIRE AUTHORITY

3 June 2009 (AGM)
29 June 2009
27 July 2009 (Special Meeting)
28 September 2009
26 October 2009
14 December 2009
8 February 2010
10 May 2010

RESOURCES

13 July 2009
16 November 2009
11 January 2010
29 March 2010

PEOPLE & ORGANISATIONAL DEVELOPMENT

15 June 2009
14 September 2009
2 November 2009
18 January 2010
15 March 2010

PERFORMANCE, REVIEW AND AUDIT COMMITTEE

20 July 2009
12 October 2009
30 November 2009
25 January 2010
19 April 2010

STANDARDS

19 October 2009
12 April 2010

Appendix A

Additional Diary Dates:

Date		Meeting	Comments
June	3	Seminar on 'Future Challenges'	Following the AGM
July	20	Scrutiny Exercise – Workforce Planning, IPDS & Powys County Command	Following PRAC
Sept	10	Graduation Ceremony for new Firefighter Recruits	Following POD
Oct	9	Annual Medal Presentation Ceremony	Fire Service Headquarters
	12	Scrutiny Exercise – Transport & Business Continuity Management	Following PRAC
Nov	30	Scrutiny Exercise – Fire Control & Swansea County Command	Following PRAC
Dec	7	Annual Carol Service	Brecon Cathedral

Appendix B

Training Events / Seminars held during 2008/2009

Topic	Members Involved	Date
Induction Training	All Members	16 th & 23 rd June 2008
Scrutiny Training	PRAC Members	7 th July 2008
Code of Conduct	Standards Committee	21 st July 2008
Practical Challenges facing the Authority	Authority Vice Chair & Chair of POD	31 st October – 2 nd November 2008
Site visit to Earlswood and Morriston	All Members	24 th November 2008
Service Working Arrangements	POD Members	9 th March 2009
Scrutiny Training	PRAC Members	16 th February 2009
Getting to know Finance	All Members	20 th April 2009

Training Events/Seminars planned for 2009/2010 (dates to be confirmed following the AGM)

Topic	Training required for	Notes
Induction Training	New Fire Authority Members	June 2009
'Meet the Teams'	Sub-Committee Chairs & Vice Chairs	The Chairs & Vice Chairs of the sub-committees meet informally with the relevant Departmental Head, visit the Department and meet the Team
Equality & Diversity	All Members	
External Relationships	All Members	Where the Fire Authority sits in relation to the EU, WAG, WLGA, LGA and Partnerships
Confidence Building	Chairs & Vice Chairs of Committees	To include Presentation and Chairing Skills
Press & Media Training	Chair and Vice Chair of the Authority	
Role of a Member in a Major Catastrophe	All Members	
Station Visits/other site visits	All Members	To be arranged in liaison with County Commanders