

**REPORT TO THE ANNUAL GENERAL MEETING**DATE: 2<sup>nd</sup> June 2010

REFERENCE:

**SUBJECT: To approve the Authority's Diary of Meetings 2010/2011****SUMMARY:**

Attached is the schedule of meetings for 2010-2011 which sets out the dates for the Fire and Rescue Authority and its Committees.

Additional dates for Members' diaries have also been included as Appendix A. Since the last AGM Members have attended a number of training Seminars, the subject areas having been identified as areas where specific training would be beneficial in terms of Member Development. Attached for information as Appendix B are the Training Seminars which have taken place during 2009/2010.

OBJECTIVES		IMPLICATIONS	
More than an Emergency Service		Operational Risk Management	
Trusted & Respected by our customers	√	Community Risk Reduction	
Saving Lives, Protecting Communities		Learning & Development	√
Managing within Budget		Service Control	
Allocate Resources to Priorities		Civil Contingencies & Resilience	
Efficiency savings		Finance & Procurement	
Alternative funding & resources		H.R.	
Managing People		ICT	
Risk Reduction Planning		CCMS	
Partnership Working	√	Transport	
Effective & Empowered People		Health & Safety	
		Premises	
		Sustainability & Environment	
		Welsh Language	
		Legal	
		Governance	√
		Equality & Diversity	
		Representative Body Consultation	

**RECOMMENDATIONS:**

That Members approve the attached schedule of dates.

**BACKGROUND PAPERS USED IN PREPARATION OF THIS REPORT:**

Constitution  
 Previous Schedule of Dates  
 Members' PDI's

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## Appendix A

### Additional Diary Dates:

Date		Meeting	Comments
June	2	Seminar on 'Future Challenges'	Following the AGM
July	26	Scrutiny Exercise – Review the Effectiveness of the 2009/2010 RRP	Following PRAC
Sept	17	Annual Medal Presentation Ceremony	Morrison
Oct	11	Scrutiny Exercise – Review key milestones from the Equality & Diversity Strategy	Following PRAC
Dec	6	Annual Carol Service	Christchurch Carmarthen

## **SCHEDULE OF MEETINGS 2010-2011**

<b>FIRE AUTHORITY</b>	2 June 2010 (AGM) 28 June 2010 27 September 2010 25 October 2010 (RRP) 6 December 2010 7 February 2011 9 May 2011
<b>RESOURCES</b>	12 July 2010 15 November 2010 10 January 2011 4 April 2011
<b>PEOPLE &amp; ORGANISATIONAL DEVELOPMENT</b>	14 June 2010 13 September 2010 13 December 2010 7 March 2011
<b>PERFORMANCE, REVIEW AND AUDIT COMMITTEE</b>	26 July 2010 11 October 2010 (RRP) 24 January 2011 18 April 2011
<b>STANDARDS</b>	18 October 2010 (TBC) 11 April 2011 (TBC)

## Appendix B

### Training Events / Seminars held during 2009/2010

<b>Topic</b>	<b>Members Involved</b>	<b>Date</b>
Future Challenges for the Fire Authority	All Members	3 <sup>rd</sup> June 2009
Getting to know the ICT Team	Resources Committee	13 <sup>th</sup> July 2009
Scrutiny Training	PRAC Committee	20 <sup>th</sup> July 2009
Member Induction	New Fire Authority Members	27 <sup>th</sup> July and 19 <sup>th</sup> August 2009
All Wales Fire Authority Members Seminar	All Members	29 <sup>th</sup> September 2009
Equality & Diversity Training	All Members	12 <sup>th</sup> October 2009
Visit to the Control Room	All Members	23 <sup>rd</sup> November and 14 <sup>th</sup> December 2009
Getting to know the Estates Team	Resources Committee	11 <sup>th</sup> January 2010
The Role of Members in a Major Catastrophe	All Members	8 <sup>th</sup> February 2010
Press and Media Training jointly with Dyfed Powys Police Authority	Chair and Vice Chair of the Authority	19 <sup>th</sup> February 2010