

**AWDURDOD TÂN AC ACHUB CANOLBARTH A GORLLEWIN
CYMRU**



MID AND WEST WALES FIRE AND RESCUE AUTHORITY

**COFNODION CYFARFOD Y PWYLLGOR
ADOLYGU PERFFORMIAD A PHOLISI
MINUTES OF THE PERFORMANCE AND
POLICY REVIEW COMMITTEE**

DYDD LLUN, 5 MEDI 2005

MONDAY, 5 SEPTEMBER 2005

**PENCADLYS Y GWASANAETH TÂN
HEOL LLWYN PISGWYDD, CAERFYRDDIN**

**FIRE SERVICE HEADQUARTERS,
LIME GROVE AVENUE, CARMARTHEN**

PRESENOLDEB/ATTENDANCE

Presennol yn y Cyfarfod/Present at Meeting:

CADEIRYDD/CHAIRMAN: Mrs F M Jones

AELODAU/MEMBERS: Cyng/Cllrs: JJJ Davies, T E Evans,
D R James, C Morgan, C Waller

YMDDIHEURIADAU/APOLOGIES: Cyng/Cllrs: D C Prothero,
J D A Thompson

YN BRESENNOL /IN ATTENDANCE: Cyng/Cllr: BJ Hall

1 PERSONAL MATTERS

The Chair of Committee informed Members of the recent tragic loss of Councillor D C Prothero's Grandson and also of the passing of his Uncle and Aunt. Members stood as a sign of respect.
Councillor F M Jones welcomed Councillor C Waller to her first meeting of the Performance and Policy Review Committee

2 DECLARATION BY MEMBERS OF ANY PERSONAL INTEREST

None were declared

3 TO RECEIVE AND CONSIDER THE MINUTES OF THE MEETING HELD ON 23rd MAY 2005.

The minutes of the meeting held on 23rd May 2005 were received and confirmed as a true record.

4 TO RECEIVE AND CONSIDER THE BEST VALUE INDICATOR QUARTERLY PERFORMANCE MANAGEMENT REPORT

Consideration was given to the Best Value Performance Indicator (BVPI) Exception Report which formed part of the Service Performance Management reporting methodology

Members noted that the format and visual appearance of the BVPI Exception Report had been changed to take into account the additional new BVPI's that the Service would now be reporting on for the period 2005/06.
A Traffic Light methodology using Red, Amber and Green colours had been introduced which would allow members to note the actual performance of the various Corporate Health and Service Delivery Best Value Performance Indicators, both from the local and national perspective more clearly. This would allow easier scrutiny of actual performance against the current year targets and how the Service was performing against the members of the Family Group and the Top Quartile performance of other Fire & Rescue Services.

Although it was noted that a number of indicators currently showed "Red" or "Amber", Members were aware that the report only represented the first quarter performance projected over the year compared to the annual Service target. Many of the indicators showed year on year improvement (some significant) and a narrative had been included within the exception report column.
The Service was now collecting data and reporting on many new indicators mirroring those set for F&RS in England by the ODPM and whilst this was a voluntary activity this would continue until any further requirements were developed by WAG. Targets would need to be refined for new indicators later on in the year, however.

RESOLUTION

It was RESOLVED that

The Service Performance Management Report be received and noted

5 TO RECEIVE AND CONSIDER THE PUBLICATION OF THE 2005/06 PERFORMANCE PLAN

Members were aware that the responsibility for Fire Policy in Wales had been transferred to the Welsh Assembly Government in November 2004. This had resulted in substantial changes in the way in which the Service's Performance Planning and Reporting was managed both at a National and at a local level.

One of the changes was with the audit review process that the Authority had been subject to over recent years, namely Best Value legislation which had emanated from the Local Government Act 1999. One of the requirements of Best Value legislation had been for the Authority to publish an Annual Best Value Performance & Business Plan, by the 30th June each year. Following the devolvement of Fire Policy, the requirement for the Authority to comply with Best Value Legislation and consequently, the requirement to publish a Performance & Business Plan for 2005/06 had been removed.

To ensure that transparency was maintained with audit, until the new formal Wales Programme for Improvement audit process was introduced, in line with best practice, the Service considered it prudent to publish a Performance Plan for 2005/06 despite their being no legal requirement to do so.

RESOLUTION

It was RESOLVED that

The Report be received and noted

6 TO RECEIVE AN UPDATE REPORT ON THE RE-COMMENCEMENT OF THE STRATEGIC REVIEW OF THE TRAINING AND DEVELOPMENT FUNCTION

Members were reminded that the review of the training and development department which commenced in November last year had been due to report in June. A number of key members of the project team had reported sick, however, and another officer within the department was also on long term sick leave.

In view of this, and the workload in the Training and Development Department in progressing an already heavy workload, including the IPDS, it had been agreed at the February meeting that the review would be postponed for the time being. Since that time an appointment of a new Head of Training and Development had been made and work on the review had now recommenced. Members would be provided with an update at the next meeting.

RESOLUTION

It was RESOLVED that

The progress report on the Review of Training and Development be received and noted

